



DINING SERVICES COMMITTEE MINUTES

October 2, 2024, 2:30 P.M. in the Club Room

Call to Order: Chairperson Anita Ciota called the meeting to order at 2:32 PM.

Members Present: Mike Anderson, Gary Ashcroft, Carolyn Bethea, Liz Melnick, Carol O'Brien, Mary Reter (Dining Services Sub-Committee Chair), Eileen Robbins, MaryAnn Wellander (Menu Chat Leader) and Kris Delano

Administration: Theresa Lehman (Dining Services Director)

Other Residents Present: None

Quorum/Approval of Minutes: A quorum was present. The meeting agenda was approved, and the minutes from the September 4, 2024 meeting were approved via majority email vote.

Report from Management – Theresa Lehman:

Theresa presented the Management Report a copy of her report is attached to these minutes as Exhibit A.

Report from Casual Dining Sub-Committee: Mary Reter

Due to the hurricane, the Casual Dining Sub-Committee did not have a quorum in September.

However, there was a discussion about the shelf-life of sandwiches. Theresa pointed out that the shelf life is included in the sandwich wrappers, but the type is relatively small and not very obvious. Theresa will check to make sure the policy continues to be observed.

Menu Chat Report: MaryAnn Wellander:

Since most of the members of the Dining Services Committee also attend the Menu Chats, it was felt that the reports are redundant. Going forward, MaryAnn's reports will be limited to:

Reporting the head count; and
Discussions relative to chef specials and holiday meals.

Committee Member Reports: The Committee Members offered the following observations:

More attention needed with respect to the cleanliness of cups, plates and flatware. Spots, lipstick, foggy glasses, stained coffee cups and similar problems were reported by several members.

Members reported chipped cups and plates.

Plates should be warmed.

There was the suggestion that the silverware could be sharper.

Some diners who go to dinner at 4 P.M. complained on not being greeted by a server within a reasonable time. Further, servers who seemed to be idle at the time weren't receptive to a request for service.

There were comments about the inconsistency of food preparation. It was reported that the salmon is always done just right. It's a reliable dish, whereas chicken tends to be dry.

The following information should either be known to the servers or available on the table:

Any menu specials

The dessert list

And in the Sports Bar:

Fruit of the day

Vegetable of the day

Soup of the day

Servers should wear their names badges

New Business:

There was a discussion relative to the possibility of substituting Sunday meals in the Sports Bar in the place of Sunday meals in the Maui. The thought was that perhaps the Sports Bar would open earlier on Sundays, and its menu would be modified to have some breakfast items and some of the Sports Bar items. Theresa requested that the Dining Services Committee prepare a one-page survey to determine resident reaction to the idea.

There being no further business to come before the committee, Anita Ciota adjourned the meeting at 3:30 P.M.

The next meeting will be October 2, 2024 in the Club Room at 2:30 P.M.

Respectfully submitted,

Kris Delano

Exhibit A – Management Report

EXHIBIT A
Theresa's Dining Participation Report

Participation Dining Dining concepts

* this is an average number of participation daily based on totals per day/days of operation

	JULY		AUGUST		SEPTEMBER	
	Actuals	Average	Actuals	Average	Actuals	Average
September						
Premier Lunch (23)	991	37	1014	38	894	39
Premier Dinner (26)	5275	195	5311	197	4995	192
Sports Bar (23)	1420	53	1454	54	1452	63
Buffet (18)	1078	51	747	36	626	34
Sunday Brunch (4)	322	81	326	82	347	69
IRD Medical Delivery	774	24	656	21	647	21
IRD Afternoon Pick up	674	29	633	20	544	23
Catering Meals (interdepartmental)	2665		872		501	

Total meals served IL for	13,199	10,199	10,591
The Amercian Grille Participation	\$ 59,000.00	\$ 63,000.00	\$ 65,936.00

Open Positions IL	
Server	6
Supervisor	0
American Grille	0
Catering	0
Cooks	1.5
Utility	0

Dining Dollars

Plan Summary Usage	89%
Plan Summarge Remaining	10%
Plan Usage Overage	1%

numbers have not changed from August

New hires Nyah Vance and Vanessa Rodriguez

Lost 1 cook

New to the dining Program
 * Daily Specials - Homestyle, Elevated and Vegan
 Avg Numbers for Elevated 80
 Avg Numbers for Homestyle 30
 Avg Numbers for Vegan 6

Menus

Premier Dining

2 week rotation

Buffet Menus

Rotation Cycle 1 Month. Lowest attended Buffet will drop off and new buffets will be added

Sports Bar

Rotation Cycle 2 months - changed from 3 months Next Change November 1st

The American Grille

Rotation Cycle 2 months - changed from 3 months- Next Change November 1st

Residents Suggestions - Please bring ideas to next committee meeting

Buffet

Mom's cooking night - Goulash, Stroganoff, Cabbage Rolls,

Premier Dining

Lamb Shank (Christmas Menu)

Grille

Fajita Wrap. Mushroom Swiss Burger

Sports Bar

Lobster Roll, Beef Nachos, Hot Dogs, Pizza,

102178	Sports Bar - Ice Cream Float	13
102184	Sports Bar - Patty Melt	172
102185	Sports Bar - Honey Dijon Chicken	101
102186	Sports Bar - Grouper Sandwich	95
102187	Sports Bar - Chicken Wings	152
102188	Sports Bar - Soup & Salad	76
102189	Sports Bar - Freedom Entree	75
102190	Sports Bar - Grilled Chicken	35
102191	Sports Bar - Grilled Salmon	74
102192	Sports Bar - Banana Split	4
102193	Sports Bar - Cheese Cake	8
102194	Sports Bar - Ice Cream (Per	30
102195	Sports Bar - Cookie(s)	27
102196	Sports Bar - Fries	29
102197	Sports Bar - Cottage Cheese	5
102198	Sports Bar - Vegetable of the	14
102199	Sports Bar - Applesauce	9
102200	Sports Bar - Fresh Fruit	14
102201	Sports Bar - Side Salad	45
102202	Sports Bar - Grilled Salmon (+\$5)	20
102203	Sports Bar - Grilled Chicken	7
1023166	Sports Bar - Maryland Style Mini	77
1023167	Sports Bar - Three Amigos	62

September 2024 - Server Report

Servers:	TT	E	U
Alannis	13	3	1
Alannis, Dilila	1		
Alannis, Jovan	1		
All Team Mmbrs	1		
All Grill Staff	1		
Amy, Larissa	1		
Anthony	6	1	
Anthony, Genesis	1		
Anthony, Israel, Hunter	2		
Arelys	6		
Arelys, Anthony	1		
Arelys, David	1		
Arelys, Vanessa	1		
Betsy	15	2	
Betsy, Anthony	1		
Betsy, Genesis	1		
Buffet Staff		1	
Camille	2		
Camilio	5		
Camilio, Hernan	1		
Camilio, NaNa	1		
Crystal	2		
Crystal, Emily, Nicole	1		
David	3		
David, Janelle	1		
David, Lyric	1		
Dedric	6	2	
Dedric, Nashalie, JC	1		
Dilila	12	1	
Dilila, Hunter, Maribel	1		
Dominic	7		
Edmeralda		1	
Edmeralda, David		1	
Emily	7	1	
Emily, Arelys	1		
Genesis	15	1	
Hernan	4	1	

Servers:	TT	E	U
Hunter	4		
Hunter, Lyric, Genesis	1		
Israel	3		
Israel, Hunter, David	1		
Jacob	3		
Jacob, JC	1		
Jacob, Pam, Etc.	1		
Janelle	12	1	
Janelle, David	1		
Janelle, Zinnia, Dominic	1		
Javon	4	4	
JC	3		
Jerry	9		
Jerry, Arlyes	1		
Jerry, Donimic	2		
Jerry, Dominc, Nicole	2		
Jerry, Zinnia, Melly	1		
Jovan		1	
Karisme	1		
Karisme, Jacob		1	
Larissa	8	1	
Lyric	6	1	1
Lyric, David	1		
Many, Sports Bar	1		
Maribel	3		1
Maribel, Anthony	1		
NaNa	1		
NaNa, Crystal	1		
Nani	5	4	
Nani, JC		1	
No Name	20	7	31
Noah	7	1	
Nyah	3		
Pamela		1	
Vanessa	9		
Zinnia	7	1	
TOTAL	248	39	34