



**RAC Housekeeping Committee
Meeting Minutes**

July 10, 2024

Letha called the meeting to order at 10:00 am.

Members Present: Letha Jones, Bill Pappmeier, Merv Rohwer, Mark Stefenelli, Delores Bendersky, Delia Georges, Dick Schneider, Liz Melnick, Barbara Powell, Pam Cummings, and Alice Aragón

Members Absent: Carol Babston, Nanette Vuolo, Suzie Schuldt, Sandy Stephens, Georgianna Youngblood, and Susan Howard

Management Present: Martha Alanis Housekeeping Director, Kari Flansburg, Housekeeping Manager, and Emmy Puga, Housekeeping Supervisor

Management Absent: None

Letha explained and clarified the difference between Housekeeping and Maintenance issues so that the right housekeeping issues are reported.

Bill Pappmeier – 1st Floor – He stated that there everything looked fine.

Merv Rohwer – 7th floor - reported that everything had been taken care of.

Mark Stefenelli – 3rd Floor – He reported that the kick plates on the doors are always dirty. He stated that the water fountain needs to be kept up and always cleaned. He said that the towel dispenser in the public bathroom needs to be checked at least twice a day since it is used so much. He said that the windowsills at the end of the hallway need to be cleaned. He said that there are some black things like droppings, but they are not droppings that need to be cleaned up. He said that there are 2 rolling carts underneath the stairway.

Delia Georges – Building #7 – reported that everything is good except for the trash room that always stinks since it seems that some people don't tie their bags.

Dick Schneider – Buildings #6 – He reported that outside of the front door it is dirty and stained as it seems that something was spilled. He said that the staircases need to be cleaned. He said there are 2 rolling carts underneath the stairway.

Dolores Bendersky – 1st Floor Atrium and Dining Rooms – She reported that the Purell near the water fountain was empty. She said the in the corners of the trash rooms it is very dirty, and they need to be cleaned. The dining rooms are good and so is the Atrium.

Liz Melnick – Building #9 – She said that there are spiders on the 1st floor all over. She said that the stairways are ratty looking and need dusting.

Barbara Powell - 4th Floor – Barbara reported that everything looks good.

Martha – Martha thanked everyone for their reports. She said they are struggling to find a carpet cleaner. Some of their staff have been out for various reasons and there have been several move-ins and move-outs so it has been challenging with extra trash and extra boxes to deal with.

Kari – Stated that they are getting the shampooing done.

Emmy – Emmy said that it would be great if the reports were turned in the last week of the month so that things could be taken care of before the next meeting.

The next meeting will be on Wednesday, August 14, 2024.

The meeting was adjourned at 10:30 am.

Alice Aragon
Housekeeping Secretary