



## RAC Maintenance Committee Meeting

Minutes of March 14, 2024

at 1 p.m. in Club Room

Meeting called to order at 1:00pm by Chairman Carter.

Quorum established by Secretary Ulics:

Present: Ron Carter, Jan Ulics, Dick Moore, Merv Rohwer, Tim Broad, Phil Bethea,  
Joe Balazik, Yolanda Stout, Jacqueline Trautweiler, Rocky McCutcheon,  
Carolyn Deming

RAC Rep Carol O'Brien, Maint Rep Siby Thadathil

Absent: Anne Skinner

Motion to accept March Agenda: 1<sup>st</sup> Dick Moore, 2<sup>nd</sup> Jacqueline Trautweiler, all approved.

February Minutes approved by Members via email.

Reviewed Database with Members comments. Reviewed new issues with Members.

### Project updates by Siby:

- >Announcement in Angie's Memo sent out concerning renters insurance.  
Resident's are responsible for personal mishaps in their apartments.  
Siby indicated baking soda is a good way to put out a small cooking fire.
- >Elevators in many buildings need repairs/updating.
- >IL Bldg: - Getting bids on asphalt project: golf cart area, bouvelard, & AL parking lot.
  - B/C water leak remediation still in progress.
  - Murals completed at indoor pool by FP resident, look great.
- >GVT: - CO devices on order for Bldgs 5, 6, & 8, still in progress.  
Resident user training forthcoming.
  - All GVT Bldgs to be power washed week of 3/18/24.
  - GVT dryer vents need screens.
  - Elevators in Bldgs 6, 7, 8 need repairs.
  - Roof leak Bldg 8 being addressed. Significant project.
  - Issue again raised about grills not being cleaned or covered, utensils left dirty.  
Need announcement in Weekly Report informing residents to clean up  
after themselves. Possible user sign in/out notice near grills.  
Utensils possibly moved into GVT Fitness Center.

Members issued Work Orders for minor repairs: **25 minor repairs** completed this month.

**Cleared/completed issues: 5    Added issues: 1    Total for next meeting: 4**

Motion to adjourn 1:45pm by Dick Moore, 2<sup>nd</sup> Rocky McCutcheon, approved unanimously.

Next meeting is on Thursday **April 11, 2024 at 1 p.m. in the Club Room**

Respectfully submitted, Jan Ulics, Secretary

March 24 database

<b>Maintenance Committee Database Report</b>				
UPDATED 3-17-24				
DATE	LOCATION	ISSUE/PROBLEM	Action/ECD	
<b>OPEN PROJECTS</b>				
1	10/12/23	GVT 5 & 6	Laundry vents need screens to keep squirrels out	02/29/24
2	01/14/24	Indoor Pool	Pool chairs have rusted legs	spring project
3	02/08/24	GVT 5 & 6	installation of monitors for CO detection in apartments	05/31/24
4	02/08/24	outside kitchen	Road pavement needs repairs in two areas	Capitol 8/31/24
5				
6				
7				
<b>NEW PROJECTS</b>				
8				
9	03/14/24	GVT 8	Elevator has numerous problems, best to replace	
10				
11				
<b>PROJECTS COMPLETED LAST MONTH</b>				
12				
14				
15	08/11/22	GVT 5	water fountain not operational	Done
16	10/12/23	GVT 5 & 6	Cleaning of dryer vents needs scheduling	Done
17	02/08/24	GVT 5	Inspection of fire system report 11/1/23. Need FDC and information signs installed	Done
18	02/08/24	GVT 6	Inspection of fire system report 11/1/23. Need FDC and information signs installed	Done
19	02/08/24	Auditorium	B/C side fire extinguisher last checked 11/1/23	Done