



RAC Maintenance Committee Meeting

Minutes of February 8, 2024

at 1 p.m. in Club Room

Meeting called to order at 1:00pm by Chairman Carter.

Quorum established by Chairman Carter:

Present: Ron Carter, Dick Moore, Merv Rohwer, Tim Broad, Phil Bethea, Anne Skinner,
Joe Balazik, Yolanda Stout, Jacqueline Trautweiler
RAC Rep Carol O'Brien, Maint Rep Siby Thadathil

Absent: Carolyn Deming, Rocky McCutcheon, Jan Ulics

Motion to accept February Agenda: 1st Merv Rohwer, 2nd Anne Skinner, all approved.
January Minutes approved by Members via email.

Reviewed Database with Members comments. Reviewed new issues with Members.

Project updates by Siby:

- >IL Bldg: - Getting bids on asphalt project: golf cart area & AL parking lot.
 - B/C water leak remediation still in progress.
 - Mural completed at indoor pool by FP resident.
- >GVT: - CO devices on order for Bldgs 5, 6, & 8, still in progress.
 - Resident user training forthcoming.
 - Pond fountain behind GVT 5 has been installed.
 - GVT dryer vents cleaning to be completed this week.
 - Roof leak Bldg 8 being addressed. Significant project.
 - Issue raised about grills not being cleaned nor covered, utensils left dirty.

Members issued Work Orders for minor repairs: **14 minor repairs** completed this month.

Cleared/completed issues: 5 Added issues: 5 Total for next meeting: 9

Motion to adjourn 1:50pm by Carol O'Brien, 2nd Dick Moore, approved unanimously.

Next meeting is on Thursday **March 14, 2024 at 1 p.m. in the Club Room**

Respectfully submitted, Jan Ulics, Secretary

february 24 database

Maintenance Committee Database Report				
			UPDATED 2-13-24	
DATE	LOCATION	ISSUE/PROBLEM	Action/ECD	
OPEN PROJECTS				
1	10/12/23	GVT 5 & 6	Laundry vents need screens to keep squirrels out	02/29/24
2	01/14/24	Indoor Pool	Pool chairs have rusted legs	spring project
3	08/11/22	GVT 5	water fountain not operational	in progress
4	10/12/23	GVT 5 & 6	Cleaning of dryer vents needs scheduling	in progress
5				
6			NEW PROJECTS	
7				
8	02/08/24	GVT 5	Inspection of fire system report 11/1/23. Need FDC and information signs installed	
9	02/08/24	GVT 6	Inspection of fire system report 11/1/23. Need FDC and information signs installed	
10	02/08/24	GVT 5 & 6	installation of monitors for CO detection in apartments	
11	02/08/24	Auditorium	B/C side fire extinguisher last checked 11/1/23	
12	02/08/24	outside kitchen	Road pavement needs repairs in two areas	
13				
14				
15				
16			PROJECTS COMPLETED LAST MONTH	
17				
18				
19	01/11/24	GVT 5	Front door entrance does not latch	done
20	01/11/24	GVT 5	Door to mechanical room #205 doesn't lock	done
21	01/11/24	GVT 6	Exit door to golf cart garage #207 has large bolt sticking our on upper part of door	done
22	01/11/24	Indoor Pool	towel basket needed on pool deck	done
23	12/14/23	GVT 5	monitor in foyer area not connected to WiFi	done