



**Dining Services Committee Meeting Minutes
February 7, 2024, 2:30pm
Club Room**

Acting Chair Kathy Vore called the meeting to order at 2:35 PM.

Present: Mike Anderson, Phil Bethea (Acting Secretary), Janice Kimbro, Carol O'Brien, Eileen Robbins, Judy Schmidt (Dining Services Sub-Committee Chair), MaryAnn Wellander, Jaime Simoes, (Executive Chef), Theresa Lehman (Dining Services Director), and Pamela Evans (Assistant Dining Services Director). Sheila Martin attended on behalf of Anita Ciota. Resident Jacqueline Trautweiler also attended.

Absent: Anita Ciota and Al Hurlbrink.

A quorum was present.

The minutes from the previous meeting were unanimously approved.

Jaime Simoes, Executive Chef:

- **Staffing – hired a 3rd Sous Chef Shakeena (Jake and Phil also on board);**
- **Working with the kitchen staff to smooth out and improve overall production;**
- **Sports Bar is proving to be a great addition with a new dining option;**
 - **New carpet will be installed very soon;**
 - **Looking to 2025 funding to complete renovations;**
- **Wait staff is doing a really good job;**

Theresa Lehman, Dining Services Director:

- **New Dining Program rollout overall is going well;**
 - **Making changes in real time based on Resident feedback;**
 - **Example: now ordering 8 oz chicken breasts instead of 6 oz due to shrinkage in cooking;**
- **Maui Buffet now has double-sided serving bar;**
 - **Previous temperature issues have improved with new equipment;**
- **Sports Bar is proving popular:**
 - **serving about 40 Residents each day, including take-out orders;**
 - **Most popular items: Patty Melt, Chicken Sandwich, Pork Sliders, and Pot Stickers;**

- Need both types of feedback: constructive and complimentary;
- No update on liquor license;
- Dining check-in desk update on hold pending funding in 2025.

Kathy Vore, Acting Chair, with Theresa Lehman:

- Received a total of 486 survey responses in January; favorability ratings (with “5” being excellent) include: 77.2% excellent food quality; 79.2% excellent food variety; 92.7% excellent server attention; and 82.1% excellent enjoyment of the meal.

Janice Kimbro, Menu Chat Report:

- With the new dining program in place, Menu Chat has a new format going forward, for example:
 - This week was a review of last week’s Cycle 1 menu (what worked, what needs tweaking);
 - Next week will look ahead at Cycle 2 menu.

Judy Schmidt, Casual Dining Sub-Committee Chair, American Grille and Sports Bar:

- New Grille Manager, Marissa Larcom, is excellent;
- The dining evaluation software needs a tab to rate the Sports Bar dining experience.

Old Business:

- Dress Code will likely be reviewed once Residents have become accustomed to the new dining program as concerns continue regarding:
 - how people are dressing, especially in the Sports Bar after 4 p.m.;
 - also, there is a continuing concern about language in current Dress Code regarding wearing jeans at dinner.

New Business:

- Beginning with the March Dining Services Meeting Theresa will provide the Committee with copies of the Item Count Summary Report, detailing the number of menu items ordered in IRD, Premier Dining, Sports Bar and the Buffet throughout the month;
- Marissa Larcom, Grille Manager, will track Grille menu sales.

Next meeting will be Wednesday, March 6, 2024, 2:30 PM, Club Room.

The Meeting adjourned at 3:28 PM.

**Respectfully submitted,
Kathy Vore, Secretary**