



**Associate Appreciation Committee Meeting Minutes
November 10, 2023
Freedom Plaza Club Room**

The meeting was called to order at 12:58 PM by Acting Chairperson Judy Schmidt.

Members present:

Judi Allen; Helen Halm; Doug Heym; Kathy Mahoney; Bobbie O'Neill; and Judy Schmidt, Secretary

Absent:

Janet Blackshire, Diana Parrish, Diane Turcotte

The roll call confirmed a Quorum.

Chair's Report:

Janet sent the following to Judy:

Two notices were put in The Weekly since our October Meeting to give an update on our progress and to remind the residents that November 1st is our last Donation Collection Table in the Atrium.

Dining Services, Transportation, and IHS asked for a copy of the Authorization Form so they could get some signed during Thanksgiving Break.

Because we spend a lot of hours distributing checks in December, we will not have a committee meeting in December. The next meeting will be in January 2024. At that meeting we will vote Eileen Johnson as Treasurer.

Doug read an email from Janet (sent today) recommending that we keep the goal amount at \$210,000.

Secretary's Report: Minutes for the October meeting were approved by email and forwarded to Janet Warren.

Treasurer's Report: Diana Parrish sent the treasurer's report and the balance as of November 10, 2023 is \$227,135. Eileen Johnson has been working with Diana in preparation for taking over when Diana's resignation takes effect on January 31, 2024.

Unfinished Business:

Committee members agreed that now is not a good time to deliver packets to new residents. Packets for new residents will be distributed by Doug at the January meeting.

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New Business:

Packets for the directors regarding check distribution were distributed. Committee members will deliver the packets after our meeting is adjourned. Judy took the packets for Diana and Diane.

Sheets describing the Check Distribution Assignments for December 2023 were distributed. Helen has the sleeves described on the Distribution Assignment sheets and she will take them to the auditorium on the morning of December 8th. A copy of the Distribution Assignment sheets will be delivered to committee members who were absent.

The meeting was adjourned at 1:40 PM.

The next meeting will be Friday, January 12, 2024 at 1:00 pm in the Club Room.

Respectfully submitted with help from Doug Heym,
Judy Schmidt
Secretary