



RAC TECHNOLOGY COMMITTEE
Meeting Minutes – Conference
Room
October 26 2023

President Mike Anderson called the meeting to order at 10:00AM.

Members Present:

Doug Heym
Tom Hart
Bruce Clatterbuck
Mike Anderson
Dianne Bergman
Harry Hintz (by proxy)

Members Absent:

Maureen Kershaw
Ron Sweet
Sam Montana
Don Dionne
Tom Altshuler
Gary Natbony
Larry Chambers
Jean Aronson
Don Vore

Guests:

Jim Shilling
Matthew Hunley (IHS)

New Business

1. A quorum was not present. The agenda was provided in advance by email. There were no meeting minutes taken at the September 28th meeting.
2. We will attempt to get a proxy from members who do not regularly attend the meetings.
3. We updated the Skills Matrix.
4. Innovative Home Services (IHS) will support Smart TVs instead of this Committee. Matthew Hunley shared his duties here at Freedom Plaza. Currently, services are billed for one hour at a time. He will attempt to contact residents who have not received help from Committee volunteers.
5. All service requests should be handled within 48 hours; if not, the resident should call the ROC office and initiate a new one or revise the current one.

6. Freedom Plaza management provides move in assistance for electronic device hookups.
 7. Ask for a Spectrum employee when you advise residents to get Spectrum service.
 8. Tom will look into getting a Transportation Event for up to 8 residents to go to the Apple Store in Brandon for a free, small group session on iPhone basics. We could later expand this to include iPads.
 9. Please use PDF files when sharing documents with residents.
 10. Maureen Kershaw will try to get JotForm access in cooperation with Ron Sweet.
 11. Bruce Clatterbuck will solicit new Committee members and emphasize the use of the “sleep mode” in the Weekly bulletin.
- We currently have reserved the **last Wednesday of every month at 10AM in the Club Room** for our small group technology help sessions.
 - Future topics for seminars include:
 - Uninterruptible Power Supply (UPS) and how it helps residents.
 - Chromebook
 - How to pair your hearing aids to your phone or TV
 - Android and Google phones and tips for more advanced users
 - wearable fitness devices
 - How to buy a new cell phone
 - How to buy a computer
 - We will discuss the future of the Committee and continue to prioritize future “Tech Training Sessions” at our next meeting.
 - The next meeting will be on **January 25, 2024 @ 10:00AM** in the 4th Floor Conference Room. We will not meet in November or December.

President Mike Anderson adjourned the meeting at 11:45AM.

Respectively submitted,
Tom Hart
Secretary