



ADMINISTRATIVE SERVICES COMMITTEE MINUTES

October 12, 2023, 2:30 P.M. in the Club Room

Call to Order: Chairperson Carol O'Brien called the meeting to order at 2:30 PM.

Members Present: Al Roberts, Ardette Isler, Bill Ciota, Carol O'Brien, Larry Chambers, Ron Carter, Yolanda Stout

Members Absent: Lorraine Brantner, Charlene Roberts, Kris Delano

Administration: Jeff Dickerson, Director

Other Residents Present: None

Quorum/Approval of Minutes: Carol determined a quorum was present. The meeting agenda was approved. The Minutes of September 14, 2023 were automatically approved when no comments were received on the final draft.

Transportation

- Jeff reported that new software has been obtained from Verizon that will permit drivers and the dispatchers to communicate without actually speaking over cell phones. Staff training is scheduled for the week of October 16th with implementation for the following week.
- Safety rails on the buses are being investigated to verify that either (i) they are in fact safe or (ii) they should be replaced/reconfigured.
- Transportation wants to replace bus 15.

Security

- Jeff reported that GVT residents continue to leave their garage doors open (both auto garages and golf cart garages) leaving buildings vulnerable to unauthorized entrance.
- Golf cart booklets are available in the information room.

Carol O'Brien adjourned the meeting at 2:55 P.M.

The next meeting will be November 9, 2023 at 2:30 P.M.

Respectfully submitted,

Kris Delano