



**Associate Appreciation Committee Meeting Minutes
September 8, 2023
Freedom Plaza Club Room**

The meeting was called to order at 1 pm by Committee Chairperson Janet Blackshire.

Members present:

Judi Allen; Janet Blackshire, Chairperson; Helen Halm; Doug Heym; Kathy Mahoney; Bobbie O'Neill; Judy Schmidt, Secretary and Diane Turcotte

Absent: Diana Parrish, Treasurer (Excused)

The roll call confirmed a Quorum.

Chair's Remarks:

\$5,514 was donated at the September 6, 2023 collection table.

Janet spoke at the Town Hall Meeting earlier today to encourage residents to donate to the RAC Employee Appreciation Fund.

Heather Hampton in the ROC office printed and folded 500 sleeves for use when the Gift of Appreciation checks are distributed. Helen and Janet both wrote thank you notes to Heather.

The goal thermometer was put in The Atrium on September 1st. It was updated by Benny Blackshire to reflect our 2023 goal of \$210,000.

Janet reviewed the process of check distribution.

Secretary's Report:

Minutes for August were approved by email and forwarded to Janet Warren. They are posted on the Racrep.org website.

Treasurer's Report:

Diana sent the treasurer's report showing a balance as of September 8, 2023 of \$114,138. Copies were sent to the committee members via inhouse mail.

Unfinished Business: None

New Business:

Kathy Mahoney, Bobbie O'Neill, and Judi Allen will staff our next donation collection table on October 4, 2023 from 9:30 AM - 12 Noon and Helen Halm, Doug Heym, and Janet Blackshire will staff the table from 4 PM - 6 PM.

A flyer will be created inviting residents to the December 8th check distribution in the auditorium.

Checks will be distributed to eligible employees on Friday, December 8, 2023; Monday, December 11, 2023 and Wednesday, December 13, 2023. Committee members signed up for the various time slots for check distribution.

Chairperson Janet Blackshire adjourned the meeting at 2:05 PM.

The next meeting will be Friday, October 13, 2023 at 1:00 pm in the Club Room.

Respectfully submitted,
Judy Schmidt, Secretary