



**Dining Services Committee Meeting Minutes
August 2, 2023, 2:30 PM
Club Room**

Acting Chair Kathy Vore called the meeting to order at 2:28 PM.

Present: Mike Anderson, Phil Bethea, Al Hurlbrink, Carol O'Brien, Eileen Robbins, Judy Schmidt (Dining Services Sub-Committee Chair), Kathy Vore (Secretary), MaryAnn Wellander, Jaime Simoes, (Executive Chef), and Pamela Evans (Assistant Dining Services Director). Resident Stan Zarinsky attended for Anita Ciota and Phil Bethea was Acting Secretary.

Absent: Janice Kimbro and Theresa Lehman (Dining Services Director).

A quorum was present.

The minutes from the previous meeting were unanimously approved.

Jaime Simoes, Executive Chef:

- **Staffing – Kitchen needs 2 cooks and 1 Sous Chef; Chef is interviewing candidates;**
- **International Nights**
 - **Remain a popular draw with about 200 reservations;**
 - **However, French and Italian menus see about 220 reservations;**
 - **Least favorite nights are Greek and Chinese;**
 - **Mexican menus will be adjusted to feature a more Tex-Mex vibe.**

Pamela Evans, Assistant Dining Services Director:

- **New furniture is on order for The Pub, so current chairs will not be repaired before being replaced as part of renovations;**
- **The Pub renovations may start in the 3rd Quarter of this year;**
- **Committee members had numerous questions about the planned Pub renovations, so Theresa will be asked to provide an update on the plans at the September Dining Services meeting;**
- **Dining Room Servers**
 - **Several servers will leave or cut hours due to new school term that starts August 10;**
 - **7 positions are open with 4 new servers on-boarding this week;**

- Service quality has improved considerably with servers receiving positive feedback.

Janice Kimbro, Menu Chat Report:

- Janice unable to attend; however, there was good attendance again today;
- The new menu format was distributed this week in draft form;
- Plan is to implement the new format later this month.

Judy Schmidt, Casual Dining Sub-Committee Chair, American Grille:

- Several Residents have requested mango juice and iced tea again be offered menu as a vendor change resulted in the loss of those options;
- The Grille has 1 opening for a supervisor; Pamela, Melly and Sou Chef have taken on admin responsibilities, freeing up Grille staff to prep and serve food promptly;
- Residents are still asking for the installation of a larger ice cream freezer which would likely result in additional ice cream sales;
- Questions regarding the Grille Menu:
 - Can it be updated to reflect that the Rotisserie Chicken pre-order is available on both Tuesdays and Sundays;
 - Can it be dated as some Residents retain old menus which do not reflect the current cost of daily specials, so they are surprised when they are charged a different price;
- Pamela will ensure the Grille telephone rolls over to the answering machine - which is not currently happening - when phone is not answered during peak services hours.

Kathy Vore, Acting Chair:

As of July 24, received a total of 193 evaluations (179 emails and 14 comment cards) regarding Dining Services. Chair Anita Ciota will complete the July report on her return from travel and provide it to Theresa and Chef.

Next meeting will be Wednesday, September 6, 2023, 2:30 PM, Club Room.

The Meeting was adjourned at 3:18 PM.

Respectfully submitted,
Kathy Vore, Secretary



**Casual Dining Sub-Committee Minutes
August 23, 2023 10:30 am
Auditorium Conference Room**

Present: Judy Schmidt, Susan Scott, Jan Ulics, Pink Wesorick

Absent: Mary Reter

Judy called the meeting to order at 10:30 am. A quorum was present.

The minutes were approved via email.

Judy welcomed our newest member, Pink Wesorick, and gave her a brief overview of our committee. Everyone introduced themselves.

We elected officers for this year. Judy Schmidt remains chairman and Susan Scott remains secretary.

We discussed the following items:

- 1. The new printed menus. We agreed we liked them and thought they were tastefully done.**
- 2. Breakfast specials. We suggested that these daily specials should include a drink.**
- 3. Portal. We pointed out that the portal prices do not always agree with the written menu prices.**
- 4. Popcorn and cookies. These are free items offered by the grille. It was suggested that residents should be mindful to only take one of each, therefore leaving some for other residents.**
- 5. Creamers and coffee cups. It was noted that some residents were taking an excessive amount of these items. We ask that they limit the amount to what is needed for one cup of coffee.**

The next meeting will be September 27, 2023.

The meeting was adjourned at 11:30 am.

Respectfully Submitted,

**Susan Scott
Secretary**

