



**Dining Services Committee Meeting Minutes
July 5, 2023, 2:30 PM
Club Room**

Chair Anita Ciota called the meeting to order at 2:29 PM.

Present: Phil Bethea, Al Hurlbrink, Carol O'Brien, Eileen Robbins, Judy Schmidt (Dining Services Sub-Committee Chair), Kathy Vore (Secretary), MaryAnn Wellander, Jaime Simoes, (Executive Chef), and Theresa Lehman (Dining Services Director). Resident Bill Krueger attended.

Absent: Mike Anderson, Janice Kimbro, and Pamela Evans (Assistant Dining Services Director).

A quorum was present.

The minutes from the previous meeting were unanimously approved.

Committee Elections: Anita Ciota and Kathy Vore were nominated to continue serving as Chair and Secretary, respectively. There being no other nominations, both were elected by acclamation.

Jaime Simoes, Executive Chef:

- **Staffing – Kitchen needs 2 cooks and 1 Sous Chef;**
- **International Nights**
 - **Continue to be popular with Residents;**
 - **There is about a 50-50 split on these nights between Buffet and Dining Room service;**
 - **Chef opined that the Buffet is the better choice on International Nights as Residents may taste some of each item on offer;**
 - **Most popular International Nights in June were the French and Cuban menus;**

Theresa Lehman, Dining Services Director:

- **The American Grille has 1 opening for a supervisor;**
- **Working with Touch Town Admin to fine tune menu fonts;**
- **Responded to Al Hurlbrink's question about previous Sing-a-Long Nights in the Pub with the suggestion that such evenings may be offered**

again, but in the Atrium; and, yes, Residents will be able to get a drink from the Pub, then go to the Atrium for singing.

Janice Kimbro, Menu Chat Report:

- Janice unable to attend this week, so the Committee commented;
- Good attendance again today;
- Theresa introduced the new weekly menu format that will eventually replace the current legal size page;
 - Positive feedback from Residents and Committee Members;
 - Easier to read;
 - Will be double-sided with back side devoted to the Grille;

Judy Schmidt, Casual Dining Sub-Committee Chair, American Grille:

- Pork Chops on Sunday meal rotation proving popular;
- Ravioli will not be added to Sunday menu as it does not hold well;
- Requested addition of Shrimp Scampi; however, that sauce may be too thin for takeout purposes, so will consider Shrimp Alfredo instead;
- Recommended ads in the Weekly every month to highlight new Grille items and/or specials.

Anita Ciota, Chair:

Received a total of 205 evaluations (165 emails and 40 comment cards) regarding Dining Services, including 192 on the Dining Room, 2 on the Grille, and 11 on IRD.

- 148 positive comments on service and 127 on servers' knowledge;
- 130 positive comments on food presentation and 107 on food taste;
- 42 positive comments on both servers and food;

New Business:

- A Resident's comments were received before the meeting about table spacing in The Pub:
 - The 2 aisles through to the Bar are sometimes too narrow for Diners using walkers;
 - ADA requires 36-inch aisles be provided;
 - Housekeeping sometimes moves tables when vacuuming;
 - Theresa anticipates this issue will be resolved when the liquor license is received in the Fall and bar service is reduced due to residents

- having to pay for wine;
- **Committee Member Phil Bethea agreed to act as back-up Secretary when needed in the coming year, starting with the August meeting.**
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- Next meeting will be in the Club Room, Wednesday, August 2, 2023, 2:30 PM.**

The Meeting was adjourned at 3:26 PM.

**Respectfully submitted,
Kathy Vore, Secretary**