



RAC Maintenance Committee Meeting

Minutes of June 8, 2023

at 1 p.m. in Club Room

Meeting called to order at 12:58pm by Chairman Carter.

Quorum established:

Present: R Carter, J Ulics, D Moore, M O'Neill, Y Stout, M Rohwer,
J Trautweiler, T Broad

Maint Dept Rep Siby thadathil RAC Liaison Carol O'Brien

Absent: J Titsworth, B Youngblood

JJ Roberts has resigned from the Committee.

Motion to accept June agenda by Y Stout, 2nd by D Moore

Chairman Carter currently seeking volunteers for membership.

Reviewed updated DB Report with Siby

Committee members submitted area reports of new issues.

Members submitted Work Orders of minor repairs to LaVinia.

Completed and Open Work Orders report provided to members.

Project updates by Siby:

Plaza Bldg bat problem; odor on several floors

Plaza Bldg indoor pool, to re-open by Saturday June 10, 2023

Plaza Bldg roof repairs on-going; gutters need cleaning

Carport endcaps cleanup in progress

IL Bldg renovation design on schedule to be done this year; Golf Pro Bldg included in this renovation

GVT: Fire and CO alarms, installation on-going; resident user training forthcoming upon completion of installation.

Pond fountains in progress

Usage of grills: Residents should clean grill after using, and cover the grill once cooled down, also clean utensils after using. Utensils to have a totebag provided for storage.

Cleared/completed issues: 4 Added issues: 7 Total for next meeting: 12

Motion to adjourn 1:45pm by J Trautweiler, 2nd T Broad

Thursday July 13, 2023 at 1 p.m. in the Club Room, HAS BEEN CANCELLED.

Respectfully submitted,

Jan Ulics, Secretary

May 23 database

Maintenance Committee Database Report				
			UPDATED 06-10-23	
DATE	LOCATION	ISSUE/PROBLEM	Action/ECD	
OPEN PROJECTS				
1	08/11/22	GVT 5	Fountain in pond inoperative	07/31/23
2	12/10/22	GVT 6	Metal strip flashing is rusted below right entrance to bldg under window	06/30/23
3	02/09/23	Plaza Pool	ceiling above spa breaking up	06/30/23
4	03/13/23	GVT 5	Gouge (rotten wood) base of pillar at left entrance	06/30/23
5	03/13/23	GVT 6	Gouge (rotten wood) base of pillar at right entrance	06/30/23
6				
7	NEW PROJECTS			
8	06/08/23	GVT 5	Grass needs to be replanted in barren areas in front of building	
9	06/08/23	GVT 6	Door handle loose to equipment room at front of building	
10	06/08/23	D & E Stairwell	Large cracks around doors	
11	06/08/23	PW/Inn	Two large holes in roads: 1 east parking at inn; 2 rear access drive	
12	06/08/23	Outside FP Bldg	General cleanup of weeds,vines needed all around bldg	
13	06/08/23	FP Gutters	Need to remove vegetation from gutters	
14	06/08/23	FP C-wing south	The gutter needs to be straighten or replaced	
15				
16	PROJECTS COMPLETED LAST MONTH			
18				
19	08/22/21	Plaza Pool	Pool "liner" has cracks along uppermost shelf and both stairs	Done
20	03/09/23	GVT 7	Large flower pot between garage doors 302 &307 is missing	Done
21	03/13/23	GVT 6	Exit door near GVT 5 does not open or close	Done
22	05/09/23	GVT Gazabo	Grill cover torn in several places	Done