



RAC Maintenance Committee Meeting
Minutes of March 9, 2023
at 1 p.m. in Club Room

Meeting called to order at 1:00pm by Chairman Carter

Quorum established:

Present: R Carter, J Trautweiler, M Rohwer, J Titsworth, JJ Roberts, D Moore,
B Youndblood, J Ulics,

RAC Rep C O'Brien, Maint Dept Rep S Thadathil

Absent: T Broad, M O'Neill, M Reter, Y Stout

Motion to accept March agenda made by D Moore, 2nd J Ulics

Agenda approved

Committee members submit minor repair issues as Work Orders to LaVinia.

This procedure has proven to be useful in having such repair issues completed quickly.

Reviewed updated DB with Siby.

Committee members submitted area reports of new issues.

Project updates by Siby:

GVT progress – Renovations on schedule

Bats – Last hole to be plugged. Have until April 15 to complete

Plaza pool update – Will start March 18, with 2 months to complete

Plaza Bldg roof repairs – in progress

IL (Plaza) Bldg design – Design team being formed

Cleared/completed issues: 2 Added issues: 5 Total for next meeting: 15

Motion to adjourn by J Trautweiler, 2nd D Moore. Meeting adjourned at 1:36pm.

Next monthly meeting will be held **April 13, 2023 at 1 p.m. in the Club Room.**

Respectfully submitted,
Jan Ulics, Secretary

Maintenance Committee Database Report				
			UPDATED 03-16-23	
DATE	LOCATION	ISSUE/PROBLEM		Action/ECD
OPEN PROJECTS				
1	08/22/21	Plaza Pool	Pool "liner" has cracks along uppermost shelf and both stairs	05/01/23
2	08/11/22	GVT fitness ctr	entrance door key card reader inoperative	matl on order
3	01/12/23	GVT 8	exterior door 1 st floor south stairwell remains open too long. 47 seconds security	03/31/23
4	08/11/22	GVT 5	Fountain in pond inoperative	Plan: 2 new fountains
5	01/12/23	GVT 7	exterior door 1 st floor south stairwell remains open too long. 44 seconds security	03/31/23
6	12/10/22	GVT 6	Metal strip flashing is rusted below right entrance to bldg under window	03/31/23
7	12/10/22	GVT 6	Bush needs replacing . Outer center circle on left	03/31/23
8	02/09/23	1 B laundry rm	floor drain not level. Trip hazard	04/30/23
9	02/09/23	3 B laundry rm	floor drain not level. Trip hazard	04/30/23
10	02/09/23	Plaza Pool	ceiling above spa breaking up	05/01/23
11				
12				
13			NEW PROJECTS	
14				
15	03/09/23	GVT 8	Touchtown monitor in lobby area not working	
16	03/09/23	GVT 7	Large flower pot between garage doors 302 &307 is missing	
17	03/09/23	GVT 7	1 st floor carpet and laminate not finished	
18	03/09/23	Plaza west	4 wheelchairs awaiting disposal	
19	03/09/23	4 th floor	stairwell door across from housekeeping hard to open	
20				
21				
22			PROJECTS COMPLETED LAST MONTH	
24				
25	03/10/22	outside Nile	plant to block ugly view not yet installed. Now is good planting season!	no action
26	02/09/23	GVT sign	light not working	done
27				