



**RAC Housekeeping Committee
Meeting Minutes - Club Room
February 8, 2023**

Chairperson Letha Jones called the meeting to order at 10:00 am.

Members Present: Bill Pappmeier, Delores Bendersky, Sandra Stephen, Georgianna Youngblood, Merv Rohwer, Letha Jones, and Alice Aragón

Members Absent: Susan Howard, Phil Bethea, Suzie Schuldt, Lorraine Brantner, Delia Georges, Gail Green, Dottie O'Donnell and Roselyn Doty

Management Present: Martha Alanis Housekeeping Director, Kari Radcliff, Housekeeping Manager Emmy Puga, Housekeeping Supervisor

Management Absent: None

Lea began the meeting by welcoming Kari Radcliff who returned as being the Housekeeping Manager.

GVT

It is important to note that carpet laying has begun at GVT.

Building #5 & Fitness Center – Susan Howard

Susan Howard did not attend the meeting.

Building #6 – Roslyn Doty

Roslyn was not at the meeting as she cannot attend the meetings since she teaches line dancing.

Building #7 – Delia Georges

Delia did not attend the meeting but said that she would turn in her report.

BUIDING #8 – Phil Bethea

Phil did not attend the meeting but e-mailed out his report.

BUIDING #9 – Georgianne Youngblood

Georgianne emailed in her report and attended the meeting. She said she was very pleased since many things had been taken care of. Lea pointed out that several things on her report were maintenance issues and not housekeeping. Martha turned in some things to Siby to take care of.

BUIDING #10 – Sandy Stephens

Sandy said things were looking great. She commended Emmy and & the other housekeeping for doing a good job.

PLAZA (MAIN BUILDING)

Atrium & Dining Rooms – Dolores Bendersky

Dolores reported that the atrium was fine. She said there are usually crumbs on the floor and on the chairs. Martha explained how some things are done on weekends and some things are done in the mornings.

1st Floor – Bill Pappmeier

Bill said that everything passed inspection.

2nd Floor – Gail Green

Did not attend the meeting.

3rd Floor – Dottie O'Donnell

Dottie did not attend the meeting.

4th Floor – Lorraine Branter

Lorraine Branter was not at the meeting.

5th Floor –Carol Babston

Carol said that the laundry washing machines on the BC side are much cleaner and everything else looks good.

6th Floor & Pool– Suzie Schuldt

Suzie was not at the meeting.

7th Floor – Mervin Rohwer

Mervin said that on the 7th floor in the trash room there is an overhead trap door that is broken and needs to be fixed. Martha will let maintenance know.

Plaza Club

Letha said everything was fine.

Fitness Center at Main Building

Alice Aragon reported that the only issue she was that the wipes on a certain station seem to be disappearing rather quickly. Kari will keep an eye on them and date the canisters.

Martha – Housekeeping Director

Martha stated that they will be doing inspections in apartments to make sure housekeeping is doing their job and see if are any improvements that need to be done. They are still having problems with staffing. Martha is working on evaluations. All the housekeepers seem to be happy that Kari has returned to Housekeeping.

Kari- Housekeeping Manager

Kari said she is working on getting empty apartments ready and working on getting stairwells swept and cleaned and documenting spots on the carpets in different areas. Kari is also checking the different dining rooms so that they will be cleaned better overall.

Emmy-Housekeeping Supervisor for GVT

Emmy will be making arrangement for housekeeping to be taken care during the time that the carpet is being installed at GVT.

The next meeting will be on March 8, 2023.

The meeting was adjourned at 10:20 am.

Alice Aragon, Secretary