



ADMINISTRATIVE SERVICES COMMITTEE MINUTES

February 9 2023, at 2:30 PM in the Club Room

The meeting was started at 2:30 PM by our Chairperson, Carol O'Brien,
Members Present: Carol O'Brien, Al Roberts, Ardette Isler, Ron Carter,
Yolanda Stout, Charlene Roberts, Larry Chambers, Bob Cobe
Members Absent Lorraine Brantner,
Members Excused Carolyn O'Neill, Bill Ciota
Management Present: Jeff Dickerson, Director of Administrative Services

Ardette Isler determined that we had a quorum.

The meeting agenda was approved.

Last month's Minutes were automatically approved when no negative comments were received to the draft.

Significant Month's Activities were covered by Jeff Dickerson, Director of Administrative Services.

Agenda Topics;

Transportation

Jeff announced we are waiting on the go ahead from Health Peak Management to purchase two new vehicles with rear access for wheelchairs and electric carts.

SAFETY

Ardette Isler made motion, Charlene Roberts and Bob Cobe seconded the motion for Carol O'Brien and Al Roberts to take up the discussion of storage for walkers during dinner with Angie. This motion was passed. The situation keeps growing and although it has been suggested space where salad bars were located could be a possibility, nothing moves past conversation.

Security

A golf cart was stolen again and measures to control this from happening are: never leave a key any place on cart, owners could consider spend the \$150.00 (estimated) to change out the key to a private one, lock your charger cabinet.

There has been a request to place cameras in the halls of the Plaza Bldg. at a cost of \$52,000.00.

.Al Roberts made a motion and Charlene Roberts seconded the motion, the motion passed that Freedom Plaza management **NOT** pursue the expenditure regarding more cameras, also to be discussed with Angie.

Al Roberts made motion , Yolanda Stout seconded, motion passed, for ordering call boxes for door 2 and 5 in the Plaza building to safeguard who is entering and exiting. The front desk would monitor these request for access. This system is used in GVT at main entrance in each building successfully (cameras would verify request).

Old Business Safety Issues which need to be addressed

Carol O'Brien met with Siby, fire alarms are checked on Freedom Plaza campus. The Advanced Engineering System monitors them and reports results. FYI – cords placed out of the way or wound around something for personal reasons will not work properly.

The meeting was adjourned at 3:30 PM by Carol O'Brien

Our next meeting will be March 9, 2023, at 2:30 PM in the Club Room.

Respectfully Submitted,

Ardette Isler, Secretary