



**RAC Housekeeping Committee
Meeting Minutes - Club Room
January 11, 2023**

Chairperson Letha Jones called the meeting to order at 10:00 am.

Members Present: Bill Pappmeier, Delores Bendersky, Georgianna Youngblood, Susan Howard, Suzie Schuldt, Merv Rohwer, Phil Bethea, Delia Georges, Letha Jones, and Alice Aragón

Members Absent: Sandra Stephen, Lorraine Brantner, Gail Green, Dottie O'Donnell and Roselyn Doty

Management Present: Martha Alanis Housekeeping Manager, Emmy Puga, Housekeeping Supervisor

Management Absent: None

Lea began the meeting by welcoming Carol Babston who will now be doing the 5th floor in the main building.

GVT

Building #5 & Fitness Center – Susan Howard

Susan Howard reported that everything was ok other than some scuff marks on the stairs which Martha will look into. Susan commented about the shredder in the fitness room and was wondering if there was some type of a schedule for the pickup. It was mentioned that she should ask Stephanie.

Building #6 – Roslyn Doty

Roslyn was not at the meeting as she cannot attend the meetings since she teaches line dancing.

Building #7 – Delia Georges

Delia said that everything looks ok. The entrance needs to be clean up. She said the deodorizer needs to be put in the trash room. Also there seems to be some sticky residue on the floor in the trash room that needs to be taken care of. She said the trash bins tend to be overflowing and it seems that some of the residents don't put their trash inside of the bins.

BUIDING #8 – Phil Bethea

Phil said the building is in good shape.

BUIDING #9 – Georgianne Youngblood

Georgianne said the biggest problem is the carpet but that will be replaced in the future. She said that the front entrance looks bad, and Martha will check with Maintenance to see if they do something about it. She also mentioned about some walls that have some scraped and they need to be cleaned.

BUIDING #10 – Sandy Stephens

Sandy did not attend the meeting.

PLAZA (MAIN BUILDING)

Atrium & Dining Rooms – Dolores Bendersky

Dolores reported that they are not doing a good job on the carpet in the dining area. She said that on Sunday there were no garbage cans in the atrium area.

1st Floor – Bill Pappmeier

Bill said that everything passed inspection.

2rd Floor – Gail Green

Did not attend the meeting and did not turn in her report.

3rd Floor – Dottie O'Donnell

Sent in her report and stated that everything looked good.

4th Floor – Lorraine Branter

Lorraine Branter was not at the meeting.

5th Floor –Carol Babston

Carol said that the only issue is the laundry washing machines. They are stained and look dirty, so they need to be cleaned or possibly replaced.

6th Floor & Pool– Suzie Schuldt

Everything was perfect.

7th Floor – Mervin Rohwer

Mervin said that everything looks good. He mentioned that two of the items he had turned in had been taken care of.

Plaza Club

Letha said everything was fine.

Fitness Center at Main Building

Alice Aragon reported to Martha that everything was fine.

Martha – Housekeeping Director

Martha stated that they still have problems with staffing. She has an interview scheduled with someone today. She has people calling in sick or can't report to work for whatever reason. She said that hopefully Kari will be starting back the first week of February.

Emmy-Housekeeping Supervisor for GVT

She said everything is getting taken care of.

The next meeting will be on February 8, 2023.

The meeting was adjourned at 10:30 am.

Alice Aragon, Secretary