



**Dining Services Committee Meeting Minutes
November 2, 2022, 2:30 PM
Club Room**

Anita called the meeting to order at 2:35 PM.

Present: Anita Ciota, (Dining Services Committee Chair), Mike Anderson, Phil Bethea, Carol O'Brien, Eileen Robbins (Acting Secretary), Judy Schmidt (Dining Services Sub-Committee Chair), Stan Zarinsky (Proxy for Janice Kimbro), Chris Wynn (Executive Chef), Theresa Lehman (Dining Services Director). Guest: Dan Badd (New Dining Services Bartender).

Absent: Al Hurlbrink, Janice Kimbro, Jim Price, Kathy Vore, Pamela Evans (Assistant Dining Services Director).

A quorum was met with members and proxy present. Reference was given that members of the committee should get another resident to sit in their place at the meeting if they themselves are not able to attend.

The minutes from the previous meeting were unanimously approved.

Chris Wynn, Executive Chef:

- **Currently working on Holiday meals for December 2022 and January 2023**
- **Staffing: Currently short two (2) cooks in kitchen and there is still a need for a chef for the Plaza Club.**

Theresa Lehman, Dining Services Director:

- **Pub Concept Committee: This project has been put on hold with no definite date for updating. Currently in meetings with Angie to review corporate information on next steps.**
- **American Grille: Beginning Nov. 5, will be open for breakfast and lunch on Saturdays as requested by residents. Thursday evening hours have been discontinued until there becomes need.**
- **PRD (Per Resident Day) cost was reviewed. With inflation, careful continuous study of pricing from vendors is being done (i.e. Dozen eggs in grocery store is \$4.79 but from our vendor is close to \$6.00 a dozen for eggs in the American Grille Market due to low purchasing). Same**

applies to vendor purchases for the kitchen as pricing is continual changing and PRD is reviewed constantly in order to try to remain within budget.

- **Staffing:** We have started a number of new associates in serving, but have lost one after a few days. Pamela Evans is interviewing daily. Axel, our great associate in all areas of dining, has moved to Pennsylvania will family. He will be missed.
- Have noticed and reports have been submitted regarding amount of food that is being taken out (over and above normal meal portions) by residents in the buffet. Those residents have been advised that extra food is not to be taken back to their rooms. A note will be added to an upcoming Weekly regarding this subject.
- Request was made to have “HALF ORDER” added to the tablet. Many residents are requesting this as they sometimes feel that a full order of a menu item is more than they can eat and are unhappy with the waste of food. This will be discussed with servers to make sure they note this when requested.

Carol O’Brien:

- **Walkers blocking Dining Room exit doors**
 - Carol O’Brien, as Chair of Administrative Services, reached out to Carl Bohnenkamp of the Health Committee and they met with Pamela Evans. Shortly, a memo will be sent out requesting those residents with walkers allow dining staff to move the walkers out of the dining room in order to make room for the servers to access the tables and to keep open the access to emergency exit doors. The dining staff will have a training session with regards to how they can handle the walkers.

Anita Ciota, Chair:

Received a total of 62 evaluations (59 emails and 3 comment cards) regarding Dining Services with 1 comment on the Grille and 4 about IRD:

- 41 positive comments on the servers;
- 46 excellent/good comments regarding food quality, especially the various “Bowls”, and Oatmeal in the Grille on Tuesday & Thursday.
- 10 negative comments on the food, mostly for dryness and temperature;

Stan Zarinsky, Proxy for Janice Kimbro, Menu Chat Report:

- Weekly Menu Chats on Wednesday give great opportunities for

residents to voice their opinion on last weeks meals, express comments on upcoming menu presented, and to offer suggestions for favorite dishes they would like to see on the menu.

Judy Schmidt, Casual Dining Sub-Committee Chair:

- **Fruit Cups are a favorite of residents**
- **Request to have Quiche but Theresa stated that could possibly be a daily special occasionally but would be difficult to have on the menu as an everyday item.**
- **Request for White Board or other notification of daily specials including soup of the day to be posted either at the coffee bar or on the counter just as you enter the Grille. To help residents make their selection prior to entering their order at the register. Hoping to save some time for staff.**

The next meeting is set for the Club Room, Wednesday, December 7, 2022, 2:30 PM.

The Meeting was adjourned at 3:35 PM.

**Respectfully submitted,
Eileen Robbins, Acting Secretary**



**Casual Dining Sub-Committee Minutes
November 30, 2022 10:30 am
Auditorium Conference Room**

Present: Judy Schmidt, Susan Scott, Jan Ulics, Carolyn O'Neill and Mary Reter
Absent: None

Judy called the meeting to order at 10:30 am. A quorum was present.

The minutes were approved via email.

We discussed the addition of oatmeal as a breakfast choice in the grille, Everyone approved of it and commented they would like to see it added on another day also.

Judy announced that the grille employees change the the oil in the fryer twice a week and clean the grill daily. She also reported new offerings were now available in the refrigerated section of the store. She spoke with grille management about extending the grille hours in the afternoon. She was told it's not an option at this time.

We were encouraged to keep talking to residents about the grille and its operation.

The next meeting will be January 25, 2023. We will not meet in December.

The meeting was adjourned at 11:30 am.

Respectfully Submitted,

Susan Scott
Secretary