



**Resident Association Council Meeting Minutes**  
9:00 a.m. September 23, 2022  
Freedom Plaza Clubroom

President Sweet called the meeting to order at 9:00 a.m.

Members present via roll call: Penny Boyne, Tim Broad, Veanna Cape, Carolyn Clark, Carol Croll, Helen Halm, Letha Jones, Carolyn O'Neill, Carol O'Brien, Al Roberts, Chuck Roth, Ron Sweet, Janet Warren, Kathy Vore

Absent: Gary Keegan

Excused Absences: Janis Harris, Jeanne Nenarella, Helen McAninch

Proxies: Doug Heym for Helen McAninch

Technical Representative: Don Vore

Guest: Sue Schuldt

The roll call confirmed a quorum.

The August 26, 2022 Council Meeting Minutes were previously approved via email distribution and response by a majority of Council members confirmed by Secretary Warren.

Carol O'Brien moved and Carol Croll seconded to adopt the agenda. The motion was carried unanimously.

**New Business:**

Sue Schuldt was sworn by oath in as the RAC Representative for Floor 6DE. She fills the vacancy left by Sarah Chambers.

President Sweet extended an invitation for any Council member to become Vice President to fill the balance of the term left with Sarah Chamber's resignation. As there were no immediate responses, he set a two-week time limit for consideration, after which there will be a called meeting for an election. If no Council member accepts the position, the opportunity will be extended, in order, to past officers, committee chairs, and residents. The two major duties of the vice president are to coordinate the elections of RAC Representatives and Committee Chairs and to facilitate the recruitment of committee members, when needed. Other duties have included organization of the Committee Fair and orientations for RAC Reps, Liaisons, Committee Chairs, and Secretaries,

Penny Boyne is considering filling the vacancy for Community Activities Liaison. If she does not accept, Sue Schuldt volunteered to fill the vacancy.

Secretary Warren will provide a RAC Rep orientation to Sue Schuldt.

Veanna Cape volunteered to chair the RAC year-end Christmas party. Tim Broad, Helen Halm, and Janet Warren volunteered to plan and assist with the party organization. Veanna will check with the Plaza Club for an available date and inform the Council. The next Council and General Meeting will be Friday, December 2. There is no meeting scheduled for November.

At Carol O'Brien's request, the Council approved her being a member of three RAC committees. Janet Warren moved and the motion was seconded (not audible). The motion carried unanimously.

President Sweet emphasized the importance of Liaisons to RAC Committees. They can be instrumental in keeping communication lines open between committees and the council, so issues can be resolved quickly before they become problems. There does not appear to be a need for current liaisons to have formal training at this time.

Orientation for new RAC Committee Chairs, Liaisons and Secretaries will be provided, but it does not appear necessary for a formal orientation for Chairs, Liaisons and Secretaries who received an orientation last year. As in the past, Secretary Warren will work with new secretaries. Considering what would be timely and helpful, President Sweet suggested that RAC Committee Chairs would benefit by meeting together for the purpose of sharing information, particularly those who interface with each other for projects, and to understand how they are an integral part of the Resident's Association Council as they work with Freedom Department heads to provide continuing benefits and support for all their projects. RAC Committees are a working arm of RAC. He would like to set a meeting time for this.

The question was posed: Does anyone object to a change in the annual procedure of having a formal orientation in the auditorium for all current Committee Chairs, Liaisons, and Secretaries? After discussion and clarification of purpose, there was no objection to scheduling a networking type of meeting in the near future, but if needed next year, provide for a formal orientation to explain the structure and purpose of RAC.

There appears to be a need for restructuring the host program and getting more timely information from marketing. Council members agreed that floor RAC Reps could assume some of the responsibilities of welcoming and informing new residents, because they do this anyway, particularly when a host does not contact the resident. President Sweet reported that Director Angie Roher is open to developing a series of videos that would inform about the different facets of life at Freedom Plaza and serve as a means of providing an orientation for new residents and as a reference for other residents. This would be available on-line at [www.RACRep.org](http://www.RACRep.org).

Further discussion was tabled due to time constraints and will be continued at a called meeting. President Sweet will give Council members a two-week advance notice for a called meeting and opportunity to respond to several suggested dates. Before the meeting, an Agenda will be sent to Council members listing the various topics for discussion and decision making.

## **Reports from Council Members:**

Carol O'Brien reported the Maintenance Committee wants to add an additional statement to the responsibilities under their Mission Statement: Number 4, "Monitor plant services department capital improvement projects within resident common areas that arise from maintenance issues. Report status within the established data-based system". The Committee has not voted on this.

Tim Broad explained that maintenance issues in the past have led to capital expenditures. In this new status as a capital improvement project, the maintenance committee is not given information about the progress of the project or allowed to inform residents what has been done to resolve their complaints. If the maintenance issues have resulted in capital projects, the maintenance committee needs to be able to follow up and report to residents about what is happening with their complaints and what progress has been made to resolve them. President Sweet suggested adding "approved" to the mission statement. Those problems that have not been approved for the next year's budget can still be investigated by the Maintenance Committee. Further, any maintenance issue or problem that has not been resolved can be brought to the attention of the RAC Council and then presented to Director Angie Roher for more immediate clarification and action, especially if it is a safety concern.

Al Roberts has had questions from residents which relate to recycling, because residents are observing that all the trash is being combined when collected. It was noted that black bags and white bags are furnished to separate recycled objects and other trash and generally residents cooperate in placing recycled items and other trash in the appropriate bins. President Sweet offered to follow-up on these concerns with Director Roher, but the issue has been addressed numerous times in the past. This could be a topic for the next General meeting.

The meeting was adjourned at 9:45 a.m. in time to attend the RAC General Meeting at 10:00 a.m. in the auditorium.

Respectfully submitted,

Janet Warren, RAC Secretary