



RAC TECHNOLOGY COMMITTEE
Meeting Minutes – Conference
Room
August 25, 2022

Chairperson Dianne Bergman called the meeting to order at 10:00AM.

Members Present: Dianne Bergman, Jean Aronson, Sam Montana, Dee Dee Montana, Tom Hart, Harry Hintz, Doug Heym, Ron Sweet, and Mike Anderson. Sarah Chambers attended as the RAC Liaison in place of Gary Keegan.

Members Absent: Tom Altshuler, Sandy Goldstein, Bruce Clatterbuck, Don Vore, Don Dionne, Gary Natbony, and Larry Chambers.

1. The roll call confirmed that a quorum was present; the agenda was provided in advance by email.
2. The minutes of the July 28, 2022 meeting were approved by email on August 7th .

3. Chairperson's Report:

- We have provided 295 service calls to residents so far this year.
- A storage space for donated items that are received from residents has been given to us. This is located adjacent to the Card Room on the 2nd floor. It will have a keyless lock and we can organize it to our best advantage. Shelves are being installed soon. Thanks, Mike Anderson!
- Because residents need help on weekends also, Jean Aronson has talked to FP management about having our skills matrix available to the weekend managers and the front desk. This should be started shortly.

4. Training Report:

- The next iPhone seminar, on **August 30th at 10AM in the Club Room** , will focus on email and messaging.
- Phil Sorrentino conducted a very basic overview of Android phones on July 27th. There were 31 residents in attendance. The feedback was positive, but some residents are still overwhelmed by the amount of information.
- The plan is to alternate iPhone and Android phone classes each month as long as interest continues.
- We currently have reserved the **last Wednesday of every month at 10AM in the Club Room** for our small group technology help sessions.

- Future topics for seminars include:
 - When to replace your home computer
 - Android and Google phones and tips for more advanced users
 - Apple Watch tips and tricks
 - wearable fitness devices
 - How to buy a new computer
 - How to buy a new cell phone
 - How the iPhone works best at Freedom Plaza and how to use the new operating system that is coming up soon
- The SCC Computer club can take unwanted hardware for disposal and insure that old data is removed. Lavinia Knapp is helping residents in this area also.
- Bruce Clatterbuck has provided quarterly “tips and tricks” for the Weekly. This has been very well received by residents. We encouraged Bruce to continue to find topics of interest to residents and to post them often in the Weekly.
- Sam Montana gave a short presentation on “Windows; Hard Drive Diagnostics” and “Monitor Soft” which is located on a thumb drive. He would also like to continue sharing information about this at a future meeting.

5. Unfinished Business:

- The Freedom Plaza Technology Guide was presented by Jean Aronson. It is intended for new and current residents to provide basic data on technology issues. We discussed final changes to the brochure and have approved sending it to the RAC Executive Committee for approval and then to FP management for printing. The publication year will be on the inside; this brochure will be our 1st edition. A supply of books will be given to Host Coordinators to give to new residents.

6. New Business

- Residents should request that Spectrum send a trained representative to connect any new service as opposed to a private contractor. Also, it is a good idea to have the Spectrum representative program the remote and assist the resident in how to use it.
- Batteries Plus, a local store, is a good place to get UPS (uninterruptible power source) systems checked; they have batteries available.
- RAC President Ron Sweet discussed the parameters of Technology Committee membership and suggested that we should have a process to remove members due to nonparticipation.
- We should have a process in which the Technology Guide is updated in the future.
- We will continue to prioritize future “Tech Training Sessions” at our next meeting.

- The next meeting will be on September 22, 2022 @ 10:00AM in the 4th Floor Conference Room.

7. Chairperson Dianne Bergman adjourned the meeting at 11:00AM.

Respectively submitted,
Tom Hart
Secretary