



**RAC Housekeeping Committee
Meeting Minutes - Club Room
August 10, 2022**

Chairperson Letha Jones called the meeting to order at 10:00 am.

Members Present: Delores Bendersky, Bill Pappmeier, Lorraine Brantner, Suzie Schuldt, Susan Howard, Georgianna Youngblood, Phil Bethea, Letha Jones, and Alice Aragón

Members Absent: Sandra Brockhausen, Gail Green, Mervin Rohwer, Dottie O'Donnell, Roselyn Doty, Sandra Stephen, Martha Cummings, Martha Alanis

Management Present: Martha Alanis Housekeeping Manager, Emmy Puga, Housekeeping Supervisor

Management Absent: Kari Radcliff

Letha started off by saying that this would have been Kari's last meeting and unfortunately, she was not able to be at this meeting. She thanked Kari for everything she has done and said that everyone will greatly miss her. Kari's last day will be August 29th. Martha will be interviewing more candidates to fill Kari's position. Martha is looking for more people to hire and is also working on the budget.

Given that the committee has many new members, each person stated their name & stated where they inspect and comment on the assigned areas. A revised list of the committee with contact information was distributed. Members were asked to make corrections and return the list. Alice also passed out a couple of samples of the reports to show GVT reports and the Main building so that the new people would have a better understanding of what should be included in their reports. Lea also reminded everyone to turn in their reports to Martha.

GVT

Building #5 & Fitness Center – Susan Howard

Susan Howard reported about the leaves outside of the entrance and about some carpet stains outside of apartment #207. The carpet is supposed to eventually be replaced.

Building #7

Delia Georges stated that there is always debris in the entrance. Everything is very good except for the dog poop that seems to appear outside on a regular basis. She also said that the trash room stinks. It seems that if some trash doesn't make it into the trash bin the people don't bother picking it up from the floor.

Martha has told all her staff to pick up trash wherever it needs to be picked up even if it is not their area.

BUIDING #8 – Phil Bethea

Phil said the building is in good shape. Some railings are covered with dust. The leaves were cleaned off.

BUIDING #9 – Georgianne Youngblood

The things she reported on last time were taken care of. Emmy made sure things were taken care of. She mentioned that there should be a regular schedule to wash the entrance and clean the sidewalks. Martha responded that Lavinia does this quarterly or every so often.

PLAZA (MAIN BUILDING)

Atrium & Dining Rooms – Dolores Bendersky

Dolores reported that the chairs need to be cleaned especially in the Maui.

1st Floor – Bill Pappmeier

Bill reported that everything looks good on the 1st floor. He also mentioned about the debris at the entrances on the outside that is tracked into the inside of the building.

2nd Floor – Gail Green

Gail Green sent the report stating everything was good except for the windowsills which are dusty and also there are some scratches on some doors. Gail did not attend the meeting.

3rd Floor – Dottie O'Donnell

Sent in her report and stated that everything looked good.

4th Floor – Lorraine Branter

The stairwells smell bad otherwise everything looks good. The windowsills are dusty.

6th Floor – Suzie Schuldt

Everything looks good. She is not doing the pool also as Martha Cumming will take care of that since she goes there.

Plaza Club

Letha said everything was good except for the dust. We lost Ivan so Hector will take over.

Fitness Center

Delia Georges mentioned that around the toilet the floor was dirty.

The next meeting will be on September 14, 2022.

The meeting was adjourned at 10:50 am.
Alice Aragon, Secretary