



ADMINISTRATIVE SERVICES COMMITTEE MINUTES

April 14, 2022, at 2:30 PM in the Club Room

The meeting was started at 2:30 PM by Dennis Brady,
Members Present: Dennis Brady, Al Roberts, Ardette Isler, Ann Bohachek, Ron Carter,
Carol O'Brien, Charlene Roberts, Carole Austin,
Members Absent: Larry Chambers, Carolyn O'Neill (ex), Bob Cobe (ex)
Management Present: Jeff Dickerson

Ardette reported that we had a quorum.

The meeting agenda was approved.

Minutes were automatically approved when no negative comments were received to the draft.

The Significant Month's Activity was covered by Jeff Dickerson, Director of Transportation with his report:

Jeff has done a review of the current handicap parking spaces addressing the need for additional such spaces and how many.

Jeff informed the committee that door six is now repaired.

Jeff announced the completion of the new area for golf carts and fencing to hide dumpsters.

Jeff has done a review of the signage on campus determining a need to lessen the number concentrating on the relevance according to need.

The ponds are not for fishing requiring signage to clarify to nonresidents that this is private property.

Transportation

Work on new verbiage for Tram # and picture.

Clarification on term to describe difference between tram and transportation vehicles.

Washing equipment for vehicles will be available with vacuum cleaner in the new area.

Jeff also announced our newest associate at front desk is Julia.

Jeff discussed a functioning monitor for GVT connection to front desk.

New Business

Ron Carter was asked to head up a small sub committee to gather information on those requiring disabled parking for scooters in service.

Sketches of new signage for Fire Extinguishers will be presented next month. Bob Cobe

Clarify fencing; "To avoid WM vehicles hitting it while maneuvering at dumpsters."

Need to clarify difference between Transportation to doctors, etc. and Tram from GVT to Plaza building.

Motion was made by Carol O'Brien and seconded by Al Roberts to adjourn the meeting at 3:25 pm

Our next meeting will be May 12 at 2:30 PM in the Club Room.

Respectfully submitted: Ardette Isler, Secretary