

A formal committee meeting was not held this month, but the following tasks have been completed.

• Nine new residents received information regarding the RAC Employee Appreciation Fund. This included a copy of the tri-fold and information about automatic payment to the fund from a bank account. Both of these documents are also available on the credenza in the atrium. The committee will continue the practice of visiting with new residents about a month after they move in.

• All directors received the schedule for check distribution in 2022. The distribution dates are: December 9, 2022, December 12, 2022, and December 14, 2022. This is one week later than the 2021 distribution.

• The letter to Friends and Family of PWHC, The Inn, FPAL, and The Arbors thanking them for their support in 2021 and encouraging them to continue that support in 2022 was included in the January 2022 bill statement.

Respectively submitted, Judy Schmidt, Secretary

Janet Blackshire, Chairperson