



**Associate Appreciation Committee Meeting Minutes  
January 14, 2022  
Freedom Plaza Club Room**

The meeting was called to order at 1 pm by Committee Chairperson Janet Blackshire

**Members present:**

Janet Blackshire, Chair; Pat Gillis; Kathy Mahoney; Maria Martucci; Jeanne Nenarella, RAC Liaison; Diana Parrish, Treasurer; and Judy Schmidt, Secretary

**Absent:** Charlotte Fernandes (Excused); Kim Freeman (Excused)

The roll call confirmed a Quorum.

The agenda was sent out on January 10, 2022 and approved by email.

**Chair's Report:**

The letter by each lockbox has been updated with 2022 dates.

The Tri-fold has been updated with 2022 information and dates.

The Club Room has been reserved for 2022 committee meetings on the 2<sup>nd</sup> Friday of the month @ 1 pm.

Martha, Kim Jadowski and Kim Haberkorn have been contacted about the check distribution dates for 2022. The distributed dates are: December 9, 2022, December 12, 2022, and December 14, 2022.

Corena was notified about the dates for the checks to be printed.

Janet will be contacting Debbie Frost regarding creating a Goal Thermometer poster which can be used for several years.

A letter will be created to Friends and Family of PWHC, The Inn, FPAL, and The Arbors thanking them for their support in 2021 and encouraging them to continue that support in 2022. Hopefully this letter will be included in the January 2022 bill when it is mailed out.

**Secretary's Report:** A regular meeting was not held in December 2021. The posting under minutes on RACREP.org states that committee members distributed checks to eligible hourly employees.

**Treasurer's Report:** The treasurer's report was given by Diana Parrish and the balance as of January 12, 2022 is \$28,363. The calendar for 2022 was also distributed.

**Unfinished Business:** None

**New Business:** Information on ten new residents was available. A new resident packet was attached to each information sheet. Committee members selected residents to visit and will notify Janet when the visits have been completed.

Committee members were asked to make note of the check distribution dates:

December 9, 2022---PLAZA (morning and afternoon)

December 12, 2022---PWHC & The Inn (morning); FPAL & The Arbors (afternoon)

December 14, 2022---MAKE-UP DAY(morning)

Chairperson Janet Blackshire adjourned the meeting at 1:55 pm.

Respectively submitted,  
Judy Schmidt, Secretary