



**RAC Housekeeping Committee
Meeting Minutes - Club Room
December 8, 2021**

Chairperson Letha Jones called the meeting to order at 10:00 am.

Members Present: Carole Austin, Becky Batson, Letha Jones, Ann Bohachek, Phillip Bethea, Penny Boyne, Ilene Hemingway, and Alice Aragón

Members Absent: Delores Bendersky, Bill Pappmeier, Gary Keegan, Martha Cummings, Linda Atkins, Georgiana Youngblood, Sandra Brockhausen, & Sandra Goldstein,

Management Present: Martha Alanis, Housekeeping Director of Environmental Services

Management Absent: Kari Radcliff, Housekeeping Manager and Emmy Puga, Housekeeping Supervisor

There was no published agenda.

Chairperson Letha Jones asked each member to present their report for their assigned area of inspection.

GVT REPORTS:

Ann Bohachek – Building #5 & Plaza Club:

Rosa said that they are not using as many chairs, so the small room is being used as storage for the extra chairs and other things and not serving the buffet in there. The questionable clutter has disappeared. Restrooms are well kept. Nothing to report amiss in building 5.

Phil Bethea – Building #10

Entrance and stairwells.

In order to avoid confusion I will number the entrances 1 thru 5: Entrance 1 and its stairwell is to the North of Bldg 8; Entrance 2 is Northwest; Entrance 3 (main door); Entrance 4 is Southwest and Entrance 5 is in the center.

Floor 3

Everything looked good

Floor 2

Everything looked good.

Floor 1



Carpet stain in front of elevator. Carpet from Apt 102 to entrance needs vacuum.

Ilene Hemingway – Building #8

Ilene reported that in the trash room on the 3rd floor there are shoe marks on the wall. There are now 3 footprints with about a size 12 shoe.

She has noticed these footprints for about 3 months. Ilene talked to Emmy about the leaves in the front door which remain there for several days.

There are cobwebs & spider webs on the stairwell exits and the Hallway looks bad.

It seems that there was a leak from the 3rd floor from September.

Last month there was a lot of furniture that was stored there while repairs were made. This is a fire hazard.

She thinks that there needs to be a room where this can all be stored. Since this is not a housekeeping

issue it needs to be reported to Lavinia or a RAC Rep or maybe even someone higher up.

PLAZA (MAIN BUILDING) REPORTS

Letha Jones – 7th Floor

Letha stated that she sent Maintenance a list of the Committee member & recommended to everyone to call Maintenance with maintenance issues. There is an old list that was distributed sometime ago that needs to be simplified. Letha mentioned that in Williamsburg dining room area was not swept for a few days as some food was on the floor for a few days and they finally put a piece of bread on the table from the floor and it seems that it was finally vacuumed. Martha Alanis said that they don't have a Housekeeper in the dining area on weekends.

Becky Batson – 7 Floor & Pool:

Becky suggested to everyone to call Lavinia to get maintenance issues resolved. She mentioned the mold/mildew issue in the pool. She also stated that a rug in the in-between area has not been vacuumed.

Carol Austin - 3rd Floor:

Carol r to recommended to everyone to break down the boxes when getting rid of them.

Penny Boyne – 2nd Floor:

Penny was very happy since the walls in the 2nd floor trash room have been painted. She mentioned about boxes needing to be removed as soon as possible as they are hiding places for cockroaches.

Penny asked if it would be possible to hold the Housekeeping Committee Meetings every other month instead of every month. Letha said that they need to look into the RAC Bylaws for a decision to be made.

Martha Alanis

Martha stated that last week she lost 2 Housekeepers and a General Service person. She is looking for someone to cover the General Service duties & for a Housekeeper. She lost one Housekeeper that had been here for 10 years so that was a big loss. Several of her workers are on vacation so the schedule is very hectic. Martha said that she will be out soon for 2-4 weeks for medical reasons.

Letha thanked everyone that attended the meeting.

Given no further business the meeting was adjourned by Chairperson Jones at 10:45 am.

The next meeting will be Wednesday, January 12, 2022, at 10:00 am in the Club Room.

Respectfully submitted,

Alice Aragón, Secretary