



**RAC Housekeeping Committee  
Meeting Minutes - Club Room  
November 10, 2021**

Chairperson Letha Jones called the meeting to order at 10:00 am.

**Members Present:** Carole Austin, Becky Batson, Letha Jones, Ann Bohachek, Linda Atkins, Phillip Bethea, Bill Pappmeier, Martha Cummings, Penny Boyne, Gary Keegan and Alice Aragón

**Members Absent:** Delores Bendersky, Georgiana Youngblood, Sandra Brockhausen, & Sandra Goldstein, Ileen Hemingway

**Management Present:** Kari Radcliff, Housekeeping Manager

**Management Absent:** Martha Alanis, Director of Environmental Services & Emmy Puga, Housekeeping Supervisor

The roll call confirmed a quorum. There was no published agenda.

Chairperson Letha Jones asked each member to present their report for their assigned area of inspection. She had all of GVT report first and then those assigned to the Plaza gave their reports afterwards.

**GVT REPORTS:**

**Ann Bohachek – Building #5 & Plaza Club:**

Ann stated that the trash can outside the front door of building #5 is not emptied often enough, Kari has arranged for that to be improved and pictures sent to her.

The decorative bottles in the window of the buffet serving room of the Plaza Club need to be removed or washed. Ann will check with Rosa about the use and condition of that room.

**Linda Atkins – Building #7:**

The air intake covers on all three floors require cleaning.

The right and left side doors have mats outside which need cleaning and leaf removal.

The left inside door area has many daddy long legs spiders on the ceiling and around upper walls. This was so bad a few weeks ago a resident took it upon himself to remove them. I did this once in the past and I counted approximately fifty spiders. They keep returning. Is there a spray to prevent this constant problem?

The right-side door area also has some spiders along the top of the walls near the ceiling.

## **Phil Bethea – Building #10**

Everything seems to be ok. There is nothing major going on. All of the minor things have been addressed.

## **PLAZA (MAIN BUILDING) REPORTS**

### **Letha Jones – 7<sup>th</sup> Floor**

Everything reported that everything looks good. She also commented about the Tea Rose room in the dining room and said that there was some splattering on the wall. Also mentioned that there are black spots on the carpet that were cleaned and then reappeared which according to Kari Jim will be taking care of the problem.

### **Becky Batson – 7 Floor & Pool:**

Everything is great. Some drapes need to be cleaned on the 6th floor. The pool looks great. She is working with Maintenance with some things.

### **Martha Cummings – 5<sup>th</sup> Floor:**

Two doors of #524 #527 need to be painted. There are a lot of scratches, or they have been scrapped & show dark spots. It seems that someone is taking care of this.

### **Gary Keegan – 4<sup>th</sup> Floor:**

Everything seems to be very clean. Everything is fantastic.

### **Carol Austin - 3<sup>rd</sup> Floor:**

Carol report that here were dusty picture frames in the B Wing. There were old filters and junk in the back corner of the Storage Room of the B and C Wing. The D Wing looked good. The orange “paint” in the middle of the carpet in the E wing was still there, but probably has been taken care of by Jim.

I am impressed with how few problems there are now as compared with when I was on this committee years ago. I think the housekeepers are doing a mighty good job.

### **Penny Boyne – 2<sup>nd</sup> Floor:**

Nothing is wrong with housekeeping issues. The problems she has are with Maintenance in the trash room which needs to be painted etc. She said that she leaves notes, and the problems magically disappear. The molding looks dirty and just needs painting.

### **Bill Pappmeier – 1<sup>st</sup> Floor:**

Bill said that everything appears to be in good shape.

### **Kari Radcliff – Housekeeping Manager**

Kari reported that she is monitoring the refuse (trash) rooms more regularly and is taking pictures when something has not been done. She is trying to improve the situation especially since the resident storage is in the area. She also mentioned that she is shadowing housekeeping to see what is being missed and is taking care of it as soon as possible.

Letha thanked everyone that attended the meeting.

Given no further business the meeting was adjourned by Chairperson Jones at 10:45 am.

**The next meeting will be Wednesday, December 8, 2021 at 10:00 am in the Club Room.**

Respectfully submitted,

Alice Aragón, Secretary