



**Associate Appreciation Committee Meeting Minutes
November 12, 2021
Freedom Plaza Club Room**

The meeting was called to order at 1 pm by Committee Chairperson Janet Blackshire.

Members present:

Janet Blackshire, Chair; Charlotte Fernandes; Kim Freeman; Kathy Mahoney; Maria Martucci; Jeanne Nenarella, RAC Liaison; Diana Parrish, Treasurer; and Judy Schmidt, Secretary

Absent: Pat Gillis

The roll call confirmed a Quorum.

The agenda was sent out on November 8, 2021 and approved by email.

Chair's Report:

- Eight checks were put in the lock box at the collection table on November 3, 2021 and one resident had their check stamped and took the pre-addressed envelope.
- Publicity - A big thank you to Andrea Best for creating the fliers that have advertised the collection campaign.
- New Residents Update – Everyone has been contacted for this year. Residents who moved in in November and December will be contacted in the new year.
- Our 2021 goal of \$200,000 was surpassed by over \$9,000.

Secretary's Report: Minutes for the October 8, 2021 meeting were approved by email on October 13, 2021.

Treasurer's Report: The treasurer's report was given by Diana Parrish and the balance as of November 12, 2021 is \$210,463.

Unfinished Business:

Packets to be given to directors and the schedule for check distribution were distributed.

New Business: The committee will meet on Friday, November 19, 2021 at 2 pm to organize the checks which will be distributed to eligible employees on Friday, December 3, 2021; Monday, December 6, 2021; and Wednesday, December 8, 2021.

Chairperson Janet Blackshire adjourned the meeting at 2 pm.

The next meeting will be Friday, January 14, 2022 at 1:00 pm in the Club Room.

Respectively submitted,
Judy Schmidt, Secretary