



RAC TECHNOLOGY COMMITTEE
Meeting Minutes – Conference
Room
October 28, , 2021

Chairperson Dianne Bergman called the meeting to order at 9:30AM.

Members Present: Dianne Bergman, Tom Hart, Jean Aronson, Anita Ciota, Al Roberts (new RAC Liaison) and Bruce Clatterbuck.

Members Absent: Tom Altshuler, Don Dionne, Sandy Goldstein, Gary Natbony, Don Vore, Ron Sweet, Larry Chambers, and Harry Hintz.

Guests Present: Doug Heym, Mike Anderson, and Sam Montana.

1. The roll call confirmed a quorum, and the agenda was provided in advance by email.
2. The minutes of the September 23, 2021 meeting were approved by email on October 1st.
3. **Chairperson's Report:** Dianne introduced the guests and we reviewed our skills matrix.
4. In discussing the Audio Visual system in the Auditorium, we concluded that it is not within our scope as the Tech Committee. We suggest that the RAC form a new committee for this purpose to ensure the integrity of both the equipment and the training of operators.
5. **Training Report:** Dianne gave an update on the resident assistance that has been conducted. We reviewed the large number of requests that we have responded to and also continued pursuing unfulfilled requests.. We emphasized having resident's passwords readily available for help sessions.
6. **Unfinished Business:**
We discussed the flow chart to follow for new presentations and Tech Talks. No additional changes were made, and the document was accepted in its final form.
7. We discussed the upcoming sessions on password retention and security. Tom Hart will chair the effort and have 2 sessions available with a maximum of 20 residents per session. These will be the 1st and 2nd week of November, the 5th and the 12th, with no Tech Talks scheduled for December.
8. The next meeting will be on December 16, 10:00AM in the 4th Floor Conference Room.
9. Chairperson Dianne Bergman adjourned the meeting at 10:30AM.

Respectively submitted,
Tom Hart
Secretary