



RAC Housekeeping Committee  
Meeting Minutes - Club Room  
October 13, 2021

Chairperson Letha Jones called the meeting to order at 10:00 am.

**Members Present:** Delores Bendersky, Carole Austin, Becky Batson, Letha Jones, Ann Bohachek, Georgiana Youngblood, Linda Adkins, Martha Cummings, Phillip Bethea, Bill Pappmeier, Penny Boyne, Gary Keegan Emmy Puga, and Alice Aragón

**Members Absent:** Sandra Brockhausen, & Sandra Goldstein

**Management Present:** Martha Alanis, Director of Environmental Services, Kari Radcliff, Housekeeping Manager, Emmy Puga, GVT Housekeeping Supervision.

The roll call confirmed a quorum. There was no published agenda.

Chairperson Jones asked each member to introduce themselves, identify their assigned area of inspection, and to give his/her report.

Letha Jones reported that everything is good on the 7<sup>th</sup> floor and that there was no new business. She also reported that the RAC Rep for the 7<sup>th</sup> floor resigned. There was a discussion regarding credenzas and pointed out to RAC Committee that it's hard to keep credenzas clean when there was sand on the credenzas etc. which makes it difficult for housekeeping to maintain them clean.

Ilene Hemingway reported that everything in building #8 was great. However, she mentioned that in Building #10 there was a light out which makes it very dark at night since it is a big light and could be a very hazardous. It has been reported to Maintenance regarding this light. She said that it has been out over 10 days that it has been out. Martha will call Siby & will email Angie to see if this can be fixed soon.

Georgianna Youngblood who is in charge of GVT #9 stated that her report is the same as last time. The last time she reported that the trash room needs to be cleaned much better. She also stated that the carpet & stairwell need to be attended to by Maintenance in regard to painting to cover the scratches and the paint should be more durable. Siby has been made aware of this. CBS will be doing it. She commented on the fact that GVT is different and had 3 areas which should be treated different. She mentioned that the stairwells should be cleaned and painted & the carpets need to be replaced. Siby is in the process of getting it approved to get the carpets replaced. Hopefully this is done in 3 months. In the entry ways on the outside, the bricks are black and have mold. This is a Maintenance issue & needs to be reported to Maintenance. The outside person in Maintenance is in charge. Emmy will follow up with Siby. Maintenance has also lost some of its staff members.

Linda Atkins who is in charge of Building #7 reported that she has some issues with the cleaning on the outside area which includes window cleaning, chairs, the mat in front door area is missing again. Emmy is looking into getting another mat replaced.

Becky Batson who oversees the 6<sup>th</sup> floor said that everything looks really great. The only issue is with the trash & the cardboard boxes. The pool is doing great. There has been an improvement with the mopping & cleaning.

Bill Pappmeier who is responsible for the 1<sup>st</sup> floor stated that he checks everything and has no complaints. Housekeeping is doing a good job.

Gary Keegan who is in charge of the 4<sup>th</sup> floor reported that everything is extremely clean.

Ann Bohachek oversees Plaza Club building #5. She reported that she has nothing to report in regard to any housekeeping issues. She reported to Maintenance regarding some water damage due to the air conditioner & the water overflow. She commented on the restroom near the dining area had no paper towels & was told to report it to the Front Desk and that it would get taken care of.

Carole Austin who oversees the 3<sup>rd</sup> floor B Wing stated that a little more dusting needed to be done. She mentioned that there were deep scratches on the wood double doors. She talked to Lavinia in Maintenance regarding this. She commented on one carpet spot which apparently Jim catches all of that.

Delores Bendersky who oversees the 1<sup>st</sup> floor atrium stated that a wonderful job has been done. She said that the dining rooms are fine. She suggested that a 6 ft rubber mat be put in the front area as that is where the area where spills tend to take place. Martha will check with the dining people regarding the mat and see if that is possible or not. Dolores said that the housekeeping girl loves her job.

Penny Boyne who is responsible for the 2<sup>nd</sup> floor stated that a good job is being done. She still has concerns with Maintenance regarding the ceiling tiles & paint in the trash room which has been brought up in the past.

Phil Bethea reported that in GVT #10 there is a lot of construction being done. He said a good job has been done. The only big issue is that there is a light out on every one of the floors. He wrote up a maintenance request and sent it to Siby. All lights have been turned into Siby. Carpets are also an issue even if they are not old. Martha reported this to Siby and the carpets maybe replaced if it is approved so it is in the works.

Martha introduced the new Manager Kari and gave a little bit of her background. Kari comes with a lot of experience & will be brainstorming for new ideas on how to do things better. Martha said that one of her girls was having babysitting issues so they have given her a leave of absence for 30 days and will see if she comes back.

Kari the new Manager said that this is an amazing community. She said that everyone comes together like a family, and she is looking forward to being part of this family.

Emmy Puga who oversees GVT said that she is so happy to have Kari as the new Manager which will lighten up her load. She said that Kari will bring good morale to the department.

Georgianna Youngblood who oversees building #8 asked questions in regard to what everyone is supposed to do in their inspections. Martha read off a checklist of what things are supposed to be inspected.

Letha thanked everyone that attended the meeting.

Given no further business the meeting was adjourned by Chairperson Jones at 10:45 am.

**The next meeting will be Wednesday, November 10th, 2021 at 10:00 am in the Club Room.**

Respectfully submitted,

Alice Aragón, Secretary