



**Associate Appreciation Committee Meeting Minutes
October 8, 2021
Freedom Plaza Club Room**

The meeting was called to order at 1 pm by Committee Chairperson Janet Blackshire.

Members present:

Janet Blackshire, Chair; Charlotte Fernandes; Pat Gillis; Kathy Mahoney; and Judy Schmidt, Secretary

Absent: Jeanne Nenarella, RAC Liaison (Excused); Diana Parrish (Excused); Kim Freeman; Maria Martucci

The roll call confirmed a Quorum.

The agenda was sent out on October 4, 2021 and approved by email.

Chair's Report:

- Donation Collection Tables held on Oct 6, 2021 were very successful. Ten checks were put in the lock box during each session and several residents had their checks stamped and took the pre-addressed envelopes.

- Publicity

The 1-2-3 flyer created by Andrea Best was duplicated and sent to all residents. Janet will create a new flier which will also go out to all residents.

Notices regarding the November monthly donation collection table will be posted on all 14 trash room doors in the main building. Notices for GVT buildings will continue to be posted as usual. A reminder about the date of this final donation collection table will appear in The Weekly.

- New Residents Update - Janet receives notification of the new move-ins. Kathy Mahoney and Janet Blackshire will visit two of our newest residents. Others will be visited in November.

Secretary's Report: Minutes for the September 10, 2021 meeting were approved by email on September 15, 2021.

Treasurer's Report: In Diana's absence the treasurer's report was given by Janet Blackshire and the balance as of October 8, 2021 is \$141,412.

Unfinished Business: Packets regarding check distribution will be given to directors in November.

New Business:

Charlotte Fernandes, Kathy Mahoney and Maria Martucci will staff our next and last donation collection table on November 3, 2021 from 9:30 AM - 12 Noon and Janet Blackshire, Jeanne Nenarella, Kim Freeman, and Judy Schmidt will staff the table from 4 PM - 6 PM.

Checks will be distributed to eligible employees on Friday, December 3, 2021; Monday, December 6, 2021; and Wednesday, December 8, 2021. Members present volunteered for some of the time slots available. The schedule will be finalized in November.

Chairperson Janet Blackshire adjourned the meeting at 2:08 pm.

The next meeting will be Friday, November 12, 2021 at 1:00 pm in the Club Room.

Respectively submitted,
Judy Schmidt, Secretary