



RAC TECHNOLOGY COMMITTEE
Meeting Minutes – Conference
Room
September 23, 2021

Chairperson Dianne Bergman called the meeting to order at 9:30AM.

Members Present: Larry Chambers, Tom Hart, Jean Aronson, Anita Ciota, Bruce Clatterbuck, and Harry Hintz.

Members Absent: Tom Altshuler, Don Dionne, Sandy Goldstein, Gary Nabotny and Don Vore, Sarah Chambers and Ron Sweet.

1. The roll call confirmed a quorum, and the agenda was provided in advance by email.
2. The minutes of the July 22, 2021 meeting were approved by a quorum via email on July 28th.
3. **Chairperson's Report:** Dianne announced the passing of a valuable team member, Matt Batt. The celebration of life service for Matt will be on October 14th, 10AM, at the SCC United Methodist Church.
4. **Training Report:** Dianne gave an update on the training conducted. We reviewed the large number of requests that we have responded to and also continued pursuing the requests pending for Matt. We emphasized having resident's passwords readily available for help sessions.
5. **Unfinished Business:**
We discussed the flow chart to follow for new presentations. Slight changes were made, and the document is in the final stages.
6. We decided on password retention and security as the next topic for a Tech Talk. Tom Hart will chair the effort and have 2 sessions available with a maximum of 20 residents per session. These will be the 1st and 2nd week of November, with no sessions scheduled for December.
7. The next meeting will be on October 28th, 9:30am in the 4th Floor Conference Room of Freedom Plaza.
8. Chairperson Dianne Bergman adjourned the meeting at 10:30AM.

Respectively submitted,
Tom Hart
Secretary