



## RAC Housekeeping Committee

### Meeting Minutes - Club Room

### September 8, 2021

Chairperson Letha Jones called the meeting to order at 10:00 am.

**Members Present:** Delores Bendersky, Carole Austin, Becky Batson, Letha Jones, Ann Bohachek, Georgiana Youngblood, Phillip Bethea, Emmy Puga, and Alice Aragón

**Members Absent:** Sandra Brockhausen, Bill Pappmeier, Penny Boyne, Gary Keegan, Martha Cummings, Sandra Goldstein, Linda Adkins, Ilene Hemingway

**Management Present:** Martha Alanis, Director of Environmental Services, Emmy Puga, GVT Housekeeping Supervision.

The roll call confirmed a quorum. There was no published agenda. The minutes for the August meeting were read since they had not been sent out to everyone and should have been posted. This process should be improved in the future as Alice Aragón is the new Secretary.

Chairperson Jones asked each member to introduce themselves, identify their assigned area of inspection, and to give his/her report.

Letha Jones reported that everything is good on the 7<sup>th</sup> floor and that there was no new business.

Georgianna Youngblood who is in charge of GVT #9 stated that the 3<sup>rd</sup> floor trash room has been cleaned & looks much better. She also stated that the carpet & stairwell need to be attended to by Maintenance in regard to painting to cover the scratches and the paint should be more durable. Siby has been made aware of this. CDS will be doing it.

Phil Bethea reported that in GVT #10 there are 6 empty rooms out of 14. Two rooms are being redone. CDS is doing a good job of keeping trash out of halls. He said that he submitted pictures of the empty fire alarm. He also reported about some stains in the carpet & Emmy will look into it. He complimented Juana the housekeeper as doing a good job. He said that there are 2 categories of housekeeping, the Plaza and GVT. They are separate buildings with separate problems.

Delores Bendersky stated that the carpets for the 1<sup>st</sup> floor & in the Atrium have been cleaned and a good job was done. She mentioned that unfortunately people are constantly leaving empty cups around. A deep cleaning for the carpets has been scheduled for next week in the Atrium. Everything is good.

Becky Batson who oversees the 6<sup>th</sup> floor wings B & C said that everything looks really good including the stairwell. The window at the end of the hallway will be looked into. Martha will schedule one of her guys to look into it. She also said that wings C & D look really good also. The maintenance for the pool was also done and it also looks good. One side was not

painted. They (Stanley Steamers) will come in next week to steam clean the carpet. It was mentioned that the shower curtain looks like it has mildew in the GVT bathrooms. Emmy has washed & it still looks like it has water stains. The matt right out as you step out of the shower has a lot of salt on it. Someone needs to hose down the matt.

Carole Austin who oversees the 3<sup>rd</sup> floor stated that except for the C wing, everything is in good shape. Someone spilled their coffee, and the stains are all the way from #316 to #320.

Ann Bohacheck oversees building #5 & Plaza Club. She reported that the handicapped restrooms in the Plaza Club are messy and there are black handprints on the entry door. Martha added that whenever there is an event, Housekeeping will keep the bathrooms clean especially when an event is scheduled.

Georgianna Youngblood who oversees building #9 talked about the new stuff that was put down was very nice. The new sidewalk surface in front of GVT buildings is very nice but needs to be cleaned She also added that some bricks along the sidewalks were getting moldy in GVT. Emmy will let Siby know about this.

Emmy has signs for recycling.

Martha stated that there are staff issues and that she has recently hired a new manager and they will hopefully be able to start next week since Martha is behind. Emmy is always very helpful to fill in where needed. Jim returned yesterday. They are helping with the carpets & emergencies. Jim has several lists to take care of and will help Victor. Martha said that she is losing a housekeeper in GVT and her last day is Friday. Also 2 housekeepers in Plaza West will be leaving and Martha needs to find replacements for them. Martha said she still has people on vacation and out sick. Martha is looking for someone to do laundry. The linens in the Main House are done by Housekeeping. Sometimes Housekeeping has to wait an extra day or so to receive cleaning supplies and also for parts for appliances. Martha also mentioned that housekeeping does customer service as well as receives calls when someone has fallen and there is blood to be cleaned up or from people that need more towels for guests etc.

Phillip Bethea asked if it would be possible to schedule Stanley Steamer. Martha said that she will check with maintenance to see what can be done.

Emmy Puga who oversees GVT said that things in GVT are much calmer than in the Main House. In GVT, other than the carpets & stairwells, everything is pretty good.

Letha thanked everyone that attended the meeting.

Given no further business the meeting was adjourned by Chairperson Jones at 11:00 am.

**The next meeting will be Wednesday, October 13, 2021 at 10:00 am in the Club Room.**

Respectfully submitted,

Alice Aragón, Secretary