



## ADMINISTRATIVE SERVICES COMMITTEE MINUTES

August 12<sup>TH</sup> at 2:30 PM in the Club Room

The meeting was started at 2:30 PM by Dennis Brady

Members Present: Dennis Brady, Bob Cobe, Ann Bohachek, Al Roberts, Carolyn O'Neill,  
Bob Youngblood, Ardette Isler, Ron Carter, Charlene Roberts

Absent: David Nicholson (ex), "Scotty" Scott (ex), Larry Chambers (ex), Carole Austin

\*A quorum was present.

\* Motion to approve the Agenda passed: Made by Ann Bohachek    Seconded by Carolyn O'Neill

\*Minutes for last month had been previously approved without corrections or omissions.

**Opening Remarks:** Chair Brady said that Director, Jeff Dickerson, was absent because he is out sick.

### **Old Business:**

#### **Transportation:**

- 1) Bob Cobe stated that the Vehicle Repair Cost Study needed to be turned over to Jeff
- 2) Bob reported that he had fixed one of the new bus safety railings and left a tool to check this fix daily.
- 3) Bob concluded that the Safety kit also should be turned over to Jeff.

#### **Security and Safety:**

- 1) Dennis reported parking for delivery vehicles is held up for permits and still more truck study is needed.
- 2) Bob Youngblood has prepared a detailed study for all GVT safety devices. A similar survey for the Plaza building will be done.
- 3) Ron Carter found the Fire Marshall must approve modification to the set of double doors from Club Room to the hallway..

### **New Business:**

#### **General discussion followed on the issues listed below:**

- 1) Dennis suggested that the use of Flex vehicle should be done by Jeff.
- 2) Dennis also said that any response of the tram issue should be referred to Jeff.
- 3) Ardette said the traffic speed in GVT is dangerous to residents and needs correction somehow.
- 4) Bob Cobe raised concerns of Front Desk personnel usage and their ability to adequately cover security.
  - \* It was suggested members contact other communities for information and possibly visit them for ideas.
  - \* We definitely want to get Angie involved in contacting other communities on how they handle security.
  - \* Jeff needs to be directed to rethink how to improve using our cameras for proactive security, not reactive.
- 5) Bob suggested we need to add a way to communicate with drivers parking at loading doors 2 and 5
- 6) Ardette Isler stated that cameras are needed at GVT's main entrances to keep buildings and residents safe.
- 7) Ardette said a security breach exists with all GVT main entrance doors being on a similar 4-digit code.

Chair Brady declared the meeting adjourned at 3:34 PM.

Our next meeting will be September 9th at 2:30 PM in the Club Room.

Respectfully submitted:

Ardette Isler: Secretary