Call to Order: By President Dianne Bergman at 9:30am.

Members present: Tom Altshuler, Jean Aronson, Matt Batt, Dianne Bergman, Larry Chambers, Anita Ciota, Bruce Clatterbuck, Thomas Hart, Harry Hintz.

Absent: Sarah Chambers (excused), Don Dionne (excused), Sandy Goldstein, Gary Nabotny, Ron Sweet (excused), Don Vore (excused).

The roll call confirmed a quorum

A motion to adopt the agenda was approved unanimously.

Minutes were approved by a quorum via email on April 30, 2021.

Anita Ciota introduced herself and shared her technology experiences.

Reports: Dianne shared the RAC Tech Services Statistics from 2020 and 2021. Since our inception last year, the Committee has helped with 192 technical problems.

New Business:

We discussed possible training or seminar topics. The items were:
- TouchTown app and the FullCount portal.
- Passwords and storage of them (LastPass is free).
- Backup of IBM PC computers.
- YouTube and the fun things that are available.
- TurboTax; a possible help session in December or January?
- Apple iPhone Tips and Tricks.
- "What do I need to have on my home computer" or Home Computer Essentials.
- Things that seniors do with their computers.

We emphasized the necessity of keeping presentations small; use the Club Room, when possible, with around 20 participants for maximum retention.

We discussed the flow chart prepared by Dianne for the "Presentation Procedures". We refined the steps to make it easier and assigned duties within the Committee to different steps along the way. The procedures will be discussed again at the next meeting.

There are 45 residents signed up for the Chromebook presentation by Matt Batt later in the day. There will be handouts on computer jargon explanations and recommendations of apps for the Chromebook by category.

Matt may setup an email discussion group within the Committee.

We discussed the need for additional Audio-Visual expertise and decided to keep the status quo for now.

Ron Sweet needs help in maintaining the RAC website. We would like to have a person proficient in technology within the Freedom Plaza management, preferably an employee.

We agreed to have a seminar in September for residents to learn how to use the TouchTown and FullCount portals. We will contact representatives from Dining and Resident Programs for their expertise. The seminar date will be set at the next meeting.

Chairperson Dianne Bergman declared the meeting adjourned at 10:45am.

The next meeting of the will be held on August 26, 9:30am.

Respectfully submitted,
Thomas Hart, Secretary