



ADMINISTRATIVE SERVICES COMMITTEE MINUTES

July 8TH at 2:30 PM in the Club Room

The meeting was started at 2:30 PM by Dennis Brady

Members Present: Dennis Brady, Bob Cobe, Ann Bohachek, Al Roberts,

Carolyn O'Neill,

Carole Austin, Bob Youngblood, Ardette Isler, Ron Carter

Absent:, David Nicholson (ex), "Scotty" Scott (ex), Charlene Roberts, Marsha Marshall, Larry Chambers

*A quorum was present.

*Motion to approve Agenda was unanimous.

*Minutes for last month had been previously approved without corrections or omissions.

Opening Remarks: Chair Brady welcomed the new members to our committee.

The new Administrative Services Director, Jeff Dickerson, will be starting in just a few days.

Main Business:

Dennis Brady accepted Al Roberts's nomination as "Chair" and a unanimous vote followed. Ardette Isler graciously volunteered to be "Secretary" and a unanimous vote also followed.

Old Business:

Transportation:

1) Dennis stated that the Vehicle Repair Cost Study should wait until our new department manager starts.

2) Bob Cobe reported the new bus safety railings have been installed, connected to the battery, and if there are still a few issues they should be corrected in a few days.

Security and Safety:

1) Bob reported that our Mission Statement has been amended to include the words "and safety".

1) We are still waiting for County approval to pave over 6 spaces between our automobile parking sheds and American Eagle Blvd to create some designated "Service Vehicle" parking spaces.

New Business General Discussion:

1) Ardette Isler said she would bring her plan to improve bus loading for GVT residents to the Director.

2) Ron Carter agreed to work with Siby to decide the best solution for handicap doors for the Club Room.

3) After hearing of the skillful handling of the bus that blew a tire taking residents to dinner in Sarasota, we discussed that the new director should prioritize checking types of tires being used, their condition, and having a safety pack made up and kept on all buses along with a supply of bottles of water.

4) Ideas and potential projects for our committee to undertake were discussed including Bob Youngblood leading a major committee to list and study all our safety systems in the Plaza Building and GVT such as Fire and Smoke alarms, pull cords, motion detectors, monitoring stations, security systems, generator or battery-operated lights, elevators, generators, and possibly our communication systems. Work would be with the approval of Siby and Angie with all reports and corrective action suggestions going only to them.

5) Dennis reported that he had been asked by RAC to revise last month's minutes to clarify that his letter had been personal, rather than behalf of RAC. After discussion the Committee agreed that was already clear in the context of the discussion, and therefore, revision was not necessary or appropriate. However, we have complied with RAC's micro-management to vote to amend our previously approved minutes.

Chair Brady declared the meeting adjourned at 3:36 PM.

Our next meeting will be August 12th at 2:30 PM in the Club Room.

Respectfully submitted:

Bob Cobe: Outgoing Secretary