

Housekeeping Committee Meeting Minutes
May 12, 2021 at 10:00 AM
in the Club Room



Call to Order: By Chairperson Bill Turcotte at 10:00AM

Members Present: Diana Parrish, Bill Pappermeier, Becky Batson, Jean Bonhaus, Philip Bethea, Emmy Puga, Martha Alanis, Bill Turcotte, Vera Chapman

Members Absent: Delores Bendersky, Sandy Brockhausen, Linda Atkins, Penny Boyne, Martha Cummings, Eileen Robbins, Janice Kimbro

The roll call confirmed a quorum.

A motion was made to adopt the agenda. The motion was approved.

Minutes of the prior meeting of April 14, 2021 were approved by a quorum on date April 26, 2021.

Report by Chairperson Bill Turcotte:

Bill and Martha Alanis will represent the Housekeeping Committee at the RAC “job fair” on Friday, May 14, 2021. The fair will be held in the auditorium.

Report by Martha Alanis, Director of Housekeeping:

Martha announced that Freedom Plaza will offer a free CNA training course, and she may lose a few housekeepers.

Martha hired two new male employees. Once these new hires are trained and in-place, Jim will concentrate on cleaning carpets.

Martha continues to have an opening for a Housekeeping Manager. Housekeeping continues to be short staffed and finds it difficult to find employees.

Exterior window cleaning of 1010 American Eagle is complete. Martha expects exterior window cleaning, which started this morning at GVT, to be completed as quickly as weather allows.

Unfinished Business:

None

New Business:

The committee discussed the state of the wall and floor paint the stairs and stairwells at GVT. Almost all GVT reps present agreed maintenance needs to do painting,

The third floor trash room exhaust fan in Bldg 10 do not seem to be operational. Martha will pursue with Maintenance.

Chairperson Bill Turcotte declared the meeting adjourned at 10:41 AM

The next meeting will be held on Wednesday June 9, 2021, at 10:00 AM in the Club Room

Respectfully submitted,
Vera Chapman, *Interim* Secretary