



RAC HOUSEKEEPING COMMITTEE MINUTES

April 14, 2021

Club Room, Freedom Plaza

Members Present: Martha Alanis, Emmy Puga, Bill Turcotte, Diane Fraind, Diana Parrish, Bill Pappmeier, Eileen Robbins, Philip Bethea, Ann Bohachek, Penny Boyne, Martha Cummings, Jean Bonhaus, Vera Chapman, and Janice Kimbro

Members Absent: Delores Bendersky, Sandy Brockhausen, Judy Tramposch, and Linda Atkins

The roll call confirmed a quorum.

A motion was made to adopt the agenda. The motion was approved.

Minutes of the prior Meeting of March 10, 2021 were approved by a quorum on March 19, 2021.

Reports by Chairperson, Bill Turcotte:

The renewal membership term (7/1 - 6/30) was discussed with each member present and Bill conducted a polling as to whether or not each member wished to continue for another term. Bill also stated that he will look into the term of those newly appointed members (who were added mid-term) as to the ramifications of their renewal dates and advised he will get back with those members. Several veteran members, who have already served two full terms (4 years), advised that they will not be continuing for another two-year term. Due to the number of positions that will be needed to be filled for the up-and-coming year's term, Bill advised that he and Martha Alanis will be holding a 'job fair' so to speak to help enlist new members.

Reports by Martha Alanis, Director of Housekeeping:

Martha Alanis, again, reiterated that she is diligently working to face all the

challenges required of her department, but is still under-staffed and has still not been able to fill the position of Manager to assist her. It has been unusually difficult to retain staff and/or find qualified replacement staff with the ramifications of COVID-19.

Windows are continued to be cleaned in FP, however, for those windows that are not easily opened and/or accessible for outside cleaning, the window company has a list and will address those by way of a bucket-lift machine from the outside of the building. GVT's windows are scheduled to be cleaned once FP windows are completed, which should be within 2-3 weeks, but all residents of GVT will be notified with a flier in advance of their scheduled day.

Unfinished Business: Bill Turcotte clarified what constitutes the "common areas" and that these areas, due to their size, were split into two categories. All first floor common areas are to be handled by Delores Bendersky; and all common areas of floors 2 through 4 will be inspected by Sandy Brockhausen. Chairman Turcotte also re-emphasized that the bathrooms on each wing were to be included in the regular floor inspections of the reps of each floor.

New Business: With the departure of Diane Fraind from the committee due to a non-renewal of another term, Vera Chapman has graciously volunteered to step in as interim secretary for the May and June 2021 Meetings until new officers may be elected at the July 14, 2021 meeting.

Chairperson Bill Turcotte declared the meeting adjourned at 10:40 AM.

The next meeting of the will be held on Wednesday, May 12, 2021 at 10:00 AM - in the Club Room.

Respectfully submitted, Diane Fraind, Interim Secretary