



## ADMINISTRATIVE SERVICES COMMITTEE MINUTES

April 8<sup>TH</sup> at 2:30 PM in the Club Room

The meeting was started at 2:30 PM by Dennis Brady

Present: Gary Bemby (mgmt.)

Bob Cobe, Ann Bohachek, Al Roberts, Janice Kimbro, Carolyn O'Neill, Brigid Guarino, Margery Miller  
Absent: Marsha Marshall, Carole Austin, "Scotty" Scott (ex)

The Secretary declared that a quorum was present.

Motion to approve Agenda was unanimous..

Minutes for last month had been previously approved without corrections or omissions.

### **Old Business:**

#### **Security and Safety:**

Bob Cobe reported the status for 3 of the potential Truck Parking Solutions that are being worked on:

- 1) Siby is still getting additional cost bids on installing "run offs" for parking by loading doors #2 and #5,
- 2) The utilization of some of the spaces along American Eagle Blvd between the car sheds and the roadway for parking small delivery or service trucks like Spectrum is awaiting County approval, and
- 3) Signage to convert some current spaces to be made available only for delivery or service trucks is on hold until a total signage design is established for all of the Freedom Plaza signage.

#### **Transportation:**

1) Bob Cobe had good news that he and David Nicholson had picked up the 2 completed sets and had just installed a set in one of the buses, adjusted and tested them, and were just waiting for Maintenance to connect them to the bus battery for them to be operational.

And as soon as Transportation could bring the 2<sup>nd</sup> bus to Killingsworth to have the existing door railings removed, they would install the last set on that remaining bus.

2) Ann Bohachek brought up current bus problems and repairs but discussion was held for New Business

#### **Front Desk:**

Dennis Brady talked about his direct discussions with Angie about needing an additional person as well as remodeling the front desk location for better security were both "dead issues"

### **New Business:**

1) Dennis Brady with remarks and suggestions from Ann Bohachek and Al Roberts about the ongoing bus repair costs and down time, ended that RAC might suggest that money might be better spent now to replace those troublesome pieces of equipment as opposed to continuing paying for ongoing expensive repairs.

2) Bob Cobe suggested additional project needs:

- \* outside trash barrels in the parking lots and by the front entrance
- \* electrically operated doors for all meeting rooms to assist people on scooters
- \* all meeting room doorways enlarged to at least 36 inches for scooter entrance
- \* a window or glass door for the 2<sup>nd</sup> door in the Club Room to see if the room is in use.

Chair Brady declared the meeting adjourned at 3:32PM.

Our next meeting will be May 13<sup>th</sup> at 2:30 PM in the Club Room.

Respectfully submitted:

Bob Cobe: Secretary