



**Housekeeping Committee Meeting Minutes
March 10, 2021 at 10:00 AM
in the Club Room**

Call to Order: By Chairperson, Bill Turcotte at 10:02AM

Members Present: Martha Alanis, Emmy Puga, Bill Turcotte, Diane Fraind, Diana Parrish, Bill Pappmeier, Ann Bohachek, Penny Boyne, Phil Bethea, Judy Tramosch, Eileen Robbins, and Linda Atkins.

Members Absent: Jean Bonhaus, Martha Cummings, Barbara Winter and Vera Chapman

The roll call confirmed a quorum.

A motion was made to adopt the agenda. The motion was approved.

Minutes were approved by a quorum on Wednesday, March 17, 2021.

Reports by Chairperson, Bill Turcotte:

“WELCOME” TO OUR NEWEST MEMBERS! We now have added three new members to the Housekeeping Committee: Bill Pappmeier inspecting the 1st floors; Penny Boyne inspecting the 2nd floors; and Judy Tramosch inspecting the 3rd floors of Freedom Plaza IL.

To inform all members: Since January, 2020, Martha Alanis, Director of Housekeeping, has been working **without** an assistant, as well as with less employees than usual. She is trying her best to fill these vacancies with “qualified” employees, but it has been a struggle as many potential interviewers do not want to deal with the age of our population &/or COVID-19 has caused substantial issues. Martha is responsible for not only Freedom Plaza and GVT facilities, but also Plaza West. In addition she must deal with constant calls for emergencies due to spills, accidents, etc., especially with many residents spending most of their time now in their units. In addition she must work with staff and residents to schedule their annual cleanings. Considering all this, Martha is facing these challenges head on but is asking for your patience while she attempts to get back to a full staff.

Unfinished Business: All floor inspectors present conferred with Martha Alanis regarding their monthly floor inspections to be sure all issues have been or will be timely resolved.

New Business: There is a new program on the RAC portal wherein you can now contact Martha directly via an email.

Chairperson Bill Turcotte asked for the committee members to inform him of their intention to stay on the committee. The 2-year term renewal date is July 1, 2021.

Chairperson Bill Turcotte declared the meeting adjourned at 11:00 AM.

The next meeting of the will be held on Wednesday, April 14, 2021 at 10:00 AM - in the Club Room.

Respectfully submitted, Diane Fraind, *Interim* Secretary