



**RAC ADMINISTRATIVE SERVICES COMMITTEE  
REPORT OF CANCELLED MEETING 9-10-2020**

9-12-2020

Chairperson Dennis Brady contacted every member cancelling our September meeting. The reasoning was that our membership plus management was over the 10-person limit, a poll of many of the members indicated preference that it would be cancelled, and none of our agenda items were urgent. He again requested a volunteer to be our Secretary.

The agenda consisting of the following will be carried over to our next meeting that as of this writing will be allowed to meet in the Club Room.

Eyebolts attached in the buses to allow a space to be built for Resident's walkers.  
Adding more painted arrows on the driveway indicating direction around the Plaza circle.  
Designating unloading spaces for companies like Amazon, UPS, and FedEx  
Loudspeakers needed at Doors 2 & 5 to allow communicating with drivers  
Limiting the amount of time that vehicles for handicapped may be left in a space  
Continuance of our current Front Desk Procedure Manual

Our next meeting will be held on October 8<sup>th</sup> at 2:30 PM in the Club Room.

Respectfully submitted:

Bob Cobe: Secretary pro-temp