



Residents Association Council Meeting Minutes
9:00 a.m., March 27th, 2020 via a conference call

The meeting was called to order at 9:00 a.m. by President Ron Sweet.

Council members present via roll call: Jean Aronson, Phyllis Black, Jean Bonhaus, Penny Boyne, Sarah Chambers, Bill Ciota, Carolyn Clark, Carolyn Deming, Janis Harris, Marsha Marshall, Helen McAninch, David Mohl, Marianne Mott, Jeanne Nenarella, Carolyn O'Neill, Larry Piechoski, Ron Sweet, Charles Willard.

The RAC Secretary, Larry Piechoski, confirmed the presence of a **quorum**.

A motion to adopt the **agenda** was made by Sarah Chambers, seconded, and passed unanimously. A motion to approve the minutes of the February 28th Council minutes was made by Secretary Larry Piechowski, seconded, and unanimously approved.

President's Report: President Sweet discussed the following:

- The virus forced us to change how our meetings are conducted
- Robert's Rules approves holding meetings by conference call, including voting.
- The April meeting will be hosted via a conference call.

New Business

1. Election Committee

- a. Sarah Chambers moved that Marianne Mott replace Judy Law, who had resigned. The Council adopted the motion by common consent.
- b. Sarah Chambers moved that Marsha Marshall replace Larry Piechoski as Secretary of the Council, and the Council adopted the motion by common consent.
- c. President Sweet administered the Oath of Office, as a RAC Representative to Marianne Mott and, as the Secretary to Marsha Marshall.

2. Bylaws

On a motion from the Ad Hoc Bylaws and Standing Rules Committee and not requiring a second, the Council unanimously adopted the Bylaw amendments previously approved on First Reading at the February 28th Council Meeting.

3. Policies and Procedures

Sarah Chambers moved the addition of the following provision to the official RAC Policies and Procedures:

a. When deemed necessary by a majority of the RAC ExComm, a regularly scheduled meeting of the RAC may be replaced by a telecon or electronic meeting. When doing so, the ExComm will make a “best-effort” to notify all Council members and receive acknowledgment of said notice. The ExComm notification will contain information explaining how to connect with the telecon/electronic meeting. Once connectivity is established for the meeting, the Secretary shall call the roll and certify a quorum. Business shall then proceed as usual.

b. When deemed necessary by a majority of the RAC ExComm, a RAC vote may be taken between regularly scheduled meetings of the Council via e-mail in the following manner: The RAC Rep will be notified via e-mail of a special vote with a request to reply. If no reply is received in a timely manner, a member of the ExComm will make contact with the RAC Rep and provide notification of the matter. The RAC Rep will have 72 hours from the initial e-mail message to discuss the issue for a vote via the “reply all” feature of the e-mail system. At this point, the Secretary will call for an e-mail vote with a deadline and announce the results promptly.

Both motions were approved unanimously.

4. Technology Committee

President Sweet opened a discussion about the formation of a new RAC committee, which would be the RAC Technology Committee. The Council unanimously approved this concept.

5. RAC Maintenance Committee

The Maintenance Committee Liaison delivered a request from the committee Chair for the removal of a member of the committee for cause. By unanimous consent, the Council approved the request.

6. RAC Resident Services Committee

Vice President Chambers moved to rename the RAC Resident Services Committee the “RAC Administrative Services Committee” to track with the name of the management department the committee monitors. The motion was passed by unanimous consent.

Next meeting is scheduled for **April 24th - 9:00 a.m.**

Sec. Larry Piechoski