

RAC TECHNOLOGY COMMITTEE
Meeting Minutes – Club Room
July 14, 2020

Members Present: Mike Anderson, Benny Blackshire, Larry Chambers, Don Dionne, Tom Hart, Harry Hintz, Don Vore, Bob Wehrle, and RAC Rep. Ron Sweet.

Members Absent: None.

1. The meeting was called to order by Mike Anderson at 2:00 pm. Mike stated that for health reasons, he could not be the chairperson for the committee. Larry Chambers volunteered to be the interim chairperson and Benny Blackshire volunteered to be the secretary.
2. Ron Sweet, RAC Rep, gave a short introduction which included speaking about the Audio, Visual, & Lighting (AVL), mission statement, and no budget in RAC for technology. Mike mentioned that Life Care Services (LCS) has improved WiFi some but eventually will have it available throughout the whole campus.
3. **Experience of Members:** Mike ask that each member introduce themselves and tell their past experience and what devices they are most proficient in.
 - a. **Mike Anderson.** 40 yrs. In Information Systems (IS) before it was called Information Technology (IT), involved in security systems, proficient in iPhone/Windows/Kindle.
 - b. **Benny Blackshire.** Last half of military career in communications, and computer systems. 12 yrs. managing government contracts for information systems. Proficient in Apple laptops, Microsoft (MS) 365 software (Word, Excel, Power Point), and Zoom.
 - c. **Larry Chambers.** First exposure to coding was in Graduate School. Proficient in MS Publisher, Power Point, Excel, Lighting Systems at FP, & Jack of all Trades.
 - d. **Don Dionne.** Did programming in Basic. Own a printing company, licensed electrician, and proficient in MS 365 software.
 - e. **Tom Hart.** Air Traffic Controller for 20 yrs. Proficient in Apple products; desktops, laptops, iPads, & TV. Uses Google data.
 - f. **Harry Hintz.** Career in science & experience in computers at graduate school. Mentor at the Sun City Center Apple Club. Proficient in Apple products and teaching.
 - g. **Don Vore.** USAF Instructor pilot, then engineering. Worked with IBM products, programmed in Basic. Proficient in DOS/Windows. No Apple experience.
 - h. **Bob Wehrle.** Micro-biology at Ohio State. Experience in software products and amateur radio.
 - i. **Ron Sweet.** Career in the computer industry, hardware & software. Proficient in websites, problem solving, MS software, iPhone, and FP lighting.
4. **Mission Statement.** Larry Chambers had provided members with a proposed mission statement and committee responsibilities in advance of the meeting. A motion was made

and seconded to approve the mission statement and responsibilities with a minor editorial correction. After discussion, the motion was approved unanimously.

MISSION STATEMENT RAC TECHNOLOGY COMMITTEE

“Facilitate, encourage, support, educate, and familiarize the residents of Freedom Plaza with the use of technology both proactively and in response to the needs of individuals, RAC Committees, and the Council.”

Responsibilities:

- 1. Schedule Presentations from experts in areas of technology. e.g. Cell Phones, Computers, Smart Speakers.**
 - 2. Provide for demonstrations of new technological devices.**
 - 3. Work in conjunction with ROC to give support to residents with their electronic devices.**
 - 4. Consolidate and re-train all current AVL operators and develop a ROC approved AVL squad to provide support for specific FP activities requiring AVL assistance.**
 - 5. Provide minutes of all Committee Meetings to RAC Communications Liaison and RAC President in a timely manner.**
5. **First Steps.** Mike opened a discussion of “what should be our steps to get into operation?” Some of the ideas mentioned were:
- a. Let residents know we exist.
 - b. Have instructions on how to use Zoom or other video media.
 - c. Have a list of instructional videos that can be found on YouTube.
 - d. Develop a matrix of member expertise so residents would know who to call for a specific device or problem.
 - e. Conduct open labs by reservation only (10 or less people at a time) on specific devices. These could be conducted in the Club Room (masks & social distancing required).
 - f. Conduct video conference or open lab on “How to stay in touch with your family or friends.”
 - g. Open labs could be conducted in the auditorium when the WiFi signal strength is improved. Don Dionne will try his WiFi booster in the auditorium to see if it works.
6. Tom Hart suggested we schedule a video chat for the first session to show what the options are for communicating. Then, do specific devices at the open labs. Mike ask Tom to take the lead in doing this.

7. ROC has a list of outside vendors for different types of equipment when help is beyond their capability. Currently, outside vendors are not allowed into the community due to the virus. The committee could eventually be the point of contact for residents instead of ROC.
8. Larry Chambers stated the committee had the Club Room reserved for the 2nd Tuesday of each month for future meetings. It was agreed this would be the committee schedule.
9. The meeting was adjourned at 3:00 pm.

Respectively Submitted,
Benny Blackshire
Secretary