

2/13/2020 RAC ADMINISTRATIVE SERVICES MEETING MINUTES

Call to order at 2:30PM by Chairman, Bob Cobe .Quorum present.
Minutes approved.

Present: RAC Rep, Brigid Guarino, Mgmt., Gary Bembry, Guest, Lisa Frank, Barbara Artz, Carole Austin, Ann Bohachek, Dennis Brady, Ann Graff, Betty Lance, Marsha Marshall, Margery Miller, Bob Wehrle.

Absent: Larry Chambers, excused.

Meeting called to order @ 2:30PM. Quorum present. Minutes approved.
Guest, Lisa Frank, Director of Resident Services was welcomed.

Discussion regarding proper use of scooters and other electric mobility devices, and how Management, moving forward will handle testing, identification, registration, restrictions and dissemination of policies.

Transportation:

1. Wiring in bus with railings for safety and efficiency as well as installation of eyebolts to create walker storage will be scheduled with Siby in two weeks.
2. According to **Florida Statute** §316.130, where **sidewalks** are provided, a pedestrian must not **walk** on the road, but should **walk** on the **sidewalk**. This includes around our beautiful entrance circle. Thank you to Austin for her research.

Safety & Security:

1. Associates, residents and vendors must be reminded of the ONE WAY drive around the FP building. Would more arrows or signage be helpful?

Front Desk:

1. Procedure manual has not been evaluated because of the transition to LCS. It will proceed when the new manual is available.

**Meeting adjourned at 3:26PM. Next meeting:
3/12/2020 @ 2:30 in the Club Room**

Respectfully submitted, Ann Graff, Secretary