

RAC TECHNOLOGY COMMITTEE
Meeting Minutes – Club Room
August 11, 2020

Members Present: Mike Anderson, Benny Blackshire, Larry Chambers, Harry Hintz, Don Vore.

Members Absent: Don Dionne, Tom Hart, Bob Wehrle, and RAC Rep. Ron Sweet.

1. The meeting was called to order by Mike Anderson at 2:20 pm. Due to several members being absent, it was recommended that a meeting reminder message be sent out the day before the meeting. Mike agreed to do that for future meetings.
2. The minutes of the previous meeting were emailed to all members. A motion was made and seconded to approve the minutes as submitted. The minutes were approved.
3. There was a general discussion of video chat training that occurred on August 7, 2020. There were 10 people in the training & 8 tech committee members to assist in training. After watching the initial video in the club room, the 10 people were linked up with tech committee members for one on one training. Overall the training went well with the following comments provided:
 - a. The application to be trained must be loaded onto the device prior to the training. Due to the bandwidth problems in the main building, it is difficult to have multiple devices trying to download and install software applications simultaneously.
 - b. Some applications have been discontinued or are no longer supported and should not be included in our training. Examples are “iChat” and “Skype”.
 - c. Some better applications are “Facetime” for Apple products and Google “Hangout” & Google “Meet” for Google users. These work on all platforms.
 - d. The application that seems to be the most used is “Zoom”, which works on all platforms.
4. The next training session will be Monday, August 24, at 2:00 pm in the club room. There are 10 more people signed up for this session. Benny has been doing one on one virtual zoom training on the telephone by setting up a virtual meeting and then talking the person through the procedure. Mike, Harry & Don Vore said they would help with the one on one virtual training sessions. For Zoom installations, Mike can do PC & Apple platforms, Harry can do Apple, and Don can do PC. As Benny gets requests for training, he will send an email to Mike, Harry or Don with the person’s information. They will contact the individual to set up the one on one training. The virtual one on one training will be another form of training in addition to the in-person classroom training being set-up by Tom Hart.
5. The next meeting will be Tuesday, September 8, at 2:00 pm in the Club Room.

Respectively Submitted,
Benny Blackshire
Secretary