

8/13/2020 RAC ADMINISTRATIVE SERVICES MEETING MINUTES

Meeting called to order at 2:30PM by Chairman, Dennis Brady. Quorum was present.

*Present: RAC Rep, Carolyn O'Neill, Mgmt., Gary Bembry, Carole Austin, Ann Bohachek, Bob Cobe, Brigid Guarino, Janice Kimbro, Betty Lance, Marsha Marshall, Al Roberts, "Scotty" Scott

*Absent: Barbara Artz, Margery Miller

*Motion made and seconded to accept the previous Minutes as emailed.

Opening remarks given by Chair Brady were to request someone to fill the position of Secretary to which no one responded. He spoke about the selfishness of those residents who park their cars in our 3 handicap designated spaces for the entire day. Since requests by the Front Desk personnel to stop their unfair parking are being ignored, management will be requested to take appropriate action which may include posting a time limit.

Dennis will check with Angie about residents utilizing the postal worker parking spot other than at the times currently posted there.

*The correct email address for Ann Bohachek is: mrstedbo@gmail.com

TRANSPORTATION:

*Connecting the Bus Safety Railings to the buses' main battery was finally completed.

*Installation of Eye-bolts to create storage space for resident's walkers has yet to be confirmed.

*Painting additional 1-way arrows around the front circle has been given to Maintenance.

*Discussion will be continued about creating parking spaces for delivery vehicles

Safety & Security

*Amber lights will be added to our security vehicles that patrol our facilities at night.

*Safe speed limits for scooters need to be established, posted, and enforced.

Front Desk

*While our newly installed cameras at loading doors 2 & 5 allow the Front Desk to observe illegal parking, we now need loudspeakers to communicate with those drivers.

Gary will check with Siby to see if necessary wiring is available.

*We have not received a Front Desk Procedure Manual from our new management company.

Carol will use the Brookdale one and revise as necessary to conform with new management.

Meeting adjourned at 3:15PM.

Next meeting: 9/10/2020 @ 2:30 in the Club Room

Respectfully submitted, Bob Cobe, Secretary pro tem