

RAC ASSOCIATE APPRECIATION COMMITTEE MEETING AUGUST 14, 2020

MEMBERS PRESENT: Janet Blackshire, Chairperson, Charlotte Fernandes, Kim Freeman, Kathy Mahoney, Larry Piechoski, Mary Reter, Judy Schmidt, and Jeanne Nenarella, RAC liaison.

MEMBER EXCUSED: Maria Martucci

The meeting was called to order at 1:00 pm by Janet Blackshire.

A quorum was established.

A motion was made by Jeanne Nenarella and seconded by Charlotte Fernandes to accept the July 10, 2020 Minutes. The minutes were approved as presented.

TREASURERS REPORT:

The committee decided to use the previous month's ending balance instead of the meeting date balance so the secretary's minutes will match the treasurers report.

The balance as of July 31, 2020 was \$54,212. Larry Piechoski will be giving additional stamps to FP Assisted Living, PW Health Center, and The Inn for use at their front desks.

Stephanie checked the boxes at Assisted Living and Plaza West; however, there were no checks at either location. Larry Piechoski reminded the committee that most residents that go for rehab at Plaza West usually return to their home in the Plaza or GVT. Therefore, they probably do not make a 2nd donation. Charlotte Fernandes has stamped 100 envelopes addressed to Wells Fargo Bank in Minneapolis, MN. Sixty of them have been given to Larry Piechoski to distribute.

OLD BUSINESS: Publicity

Janet Blackshire and Judy Schmidt met with Danielle Carrier, our Community Life Services contact, on July 21st. They discussed the advertising flyers for the Employee Appreciation Fund for August-October. They selected some bright, colorful backgrounds for the flyers.

NEW BUSINESS: Publicity

Since a new flyer was not displayed for August, Judy Schmidt and Kathy Mahoney volunteered to meet with Danielle Carrier again about getting a sharper flyer for the elevators at Freedom Plaza.

Janet Blackshire will also talk with Danielle Carrier about the possibility of getting one 8 x 10 flyer for each of the six GVT Buildings to put on the credenza in the entrance hall of each building.

Judy Schmidt suggested getting 8 x 10 posters to hang on the trash room doors on every floor in The Plaza. It was also mentioned that she would need permission from each RAC floor representative in order to do so.

Jeanne Nenarella volunteered to have a letter by our September meeting to put in every mailbox by each apartment door to remind residents to make donations.

NEW BUSINESS:

Janet Blackshire talked with June Ripley, HR Director, and Kim Jadowski, HR Manager, about the process and timeline for the distribution of the Employee Appreciation checks. June Ripley suggested, and had approved by Angie Roher, to include Janet on the next Virtual Town Hall Meeting to explain the need for donations to the Employee Appreciation Fund. Larry is writing a paragraph for The Weekly and will continue to do so.

The last day for employee hours to be counted is October 31, 2020. Donations will continue through November 5th. All donations for distribution for 2020 must be turned in by November 5, 2020.

Larry Chambers and Benny Blackshire will take the data provided by Human Resources and apply the formula for the distribution of funds to the hourly associates.

No date has been set for ROC to prepare checks. A committee of 4 people will be needed to sort checks by department. This process will take about 2 to 3 hours.

Checks will be distributed on December 4, 2020.

NEXT MEETING: September 11, 2020 at 1:00pm in the Club Room.
Meeting adjourned at 2:00pm

Respectfully submitted,
Mary Reter, Secretary